



North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com

Home Page: www.naesb.org

TO: REQ/RGQ SUIS members, Posting for Other Interested Industry Participants
FROM: Bill Newbold, Detroit Edison, REQ SUIS Co-Chair
Suzanne Calcagno, UBS Warburg Energy, RGQ SUIS Co-Chair
RE: Prep Work for March 3, 2004 SUIS Meeting
DATE: February 2, 2004

If you attended the January 13, 2004 SUIS meeting and have not already done so, please respond to the January 27, 2004 e-mail regarding interpretation of two items that were voted on. (If you attended the meeting, but did not receive the January 27 e-mail, please contact Bill at newboldw@dteenergy.com).

In addition, four Items on the agenda for our March 3, 2004 meeting require prep work on your part:

1. Discussion of the Creditworthiness Process-Flow Diagrams for possible inclusion in the Model Business Practices as "Models".
 - o The existing three diagrams are enclosed:
 - Initial Credit Limit Determination (becomes MBP 1.3.3.1)
 - Challenging Initial Credit Limit (becomes MBP 1.4.3.1)
 - Reconsideration of Credit Limit (becomes MBP 1.4.3.2)
 - o Please be prepared to discuss these diagrams on March 3
 - If sufficient consensus is reached we may vote to recommend their addition to the Creditworthiness MBP's
2. Discussion of the Outline of a Non-Disclosure Agreement for possible inclusion as a "Model" within the Creditworthiness MBP's
 - o The Outline, as modified on January 13, is enclosed.
 - o Please be prepared to make final/near-final revisions on March 3
 - If sufficient consensus is reached we may vote to recommend its addition to the Creditworthiness MBP's
3. Discussion of the Market Participant Interactions MBP Red-line
 - o The current draft is enclosed
 - o Please review and post any comments back to NAESB by February 16, 2004 (or to Bill Newbold, who will post them)
 - o Compiled comments will be published and a new Red-Line draft produced by February 26, 2004
4. Please be prepared to discuss contract outlines we would want to include in the Market Participant Interactions MBP's as "Models"
 - o A copy of the UBP's final (August 2000) Master Service Agreement Outline is enclosed to use as a starting point for the Distribution Company-Supplier Service Agreement
 - o In addition, copies of a number of company's agreements have been posted to the reference document section of the SUIS web page.

If you have any questions, please feel free to contact Bill Newbold at newboldw@dteenergy.com or (313) 235-7895.