



North American Energy Standards Board

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Home Page: www.naesb.org

TO: REQ/RGQ SUIS members, Posting for Other Interested Industry Participants
FROM: Bill Newbold, Detroit Edison, REQ SUIS Co-Chair
Suzanne Calcagno, UBS Warburg Energy, RGQ SUIS Co-Chair
RE: Agenda for REQ/RGQ SUIS Meeting March 3, 2004
DATE: February 2, 2003

**NORTH AMERICAN ENERGY STANDARDS BOARD
RETAIL ELECTRIC QUADRANT/RETAILGAS QUADRANT
Joint Supplier-Utility Interface Subcommittee (SUIS) Meeting**

MEETING ANNOUNCEMENT

WHERE: (Hosted by Old Dominion Electric Cooperative)
Hawthorn Suites at Orlando Airport
7450 Augusta National Drive
Orlando, FL 32822

WHEN: Wednesday March 3, 2004
8:30 AM – 5:00 PM (Local Time - Eastern)

*See Meeting Arrangements on NAESB web site
Contact NAESB for teleconferencing information.*

PURPOSES:

- 1) Review and **Vote on Creditworthiness Process Flow Diagrams for Inclusion in MBP's as Models**

Participants should review the diagrams prior to the meeting, so that we will have a productive discussion.

- 2) Review and **Vote on the Non-Disclosure Agreement Outline (as MPI Model?)**
- 3) **Continue detailed discussion of Market Participant Interactions document.**

Prior to the meeting SUIS members are expected to review the revised draft Model Business Practices (posted today) and submit comments by Feb 16, 2004.

- 4) **Begin discussion of agreement outlines to be developed to support Market Participant Interactions MBP's.**

Any materials for the meeting will be posted on the web site.

The meeting is open to any interested party. As always, the chair reserves the right to extend the time of the meeting to ensure that agenda items are addressed. The times indicated on the agenda will be followed to ensure that agenda items are allotted appropriate time slots. Should an agenda item conclude earlier than its stated time slot, the remaining time can be allotted to other agenda items at the discretion of the chair.

Please feel free to call the NAESB office should you have any questions or comments.



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Joint Supplier-Utility Interface Subcommittee Meeting

AGENDA

Wednesday March 3, 2004 (8:30 AM – 5:00 PM Eastern)

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|----------------|-----|---|
| 8:30 – 9:00 | 1. | <u>Administrative</u> <ul style="list-style-type: none">• Welcome to members and attendees• Antitrust Guidelines• Introductions• Adoption of Agenda• Adoption of Draft Minutes of January 13, 2004 SUIIS meeting |
| 9:00 – 10:00 | 2. | <u>Discussion of Creditworthiness Process Flow Diagrams</u> <ul style="list-style-type: none">• Discussion of diagrams and where they'd be located• Vote to approve diagrams as Models within Creditworthiness MBP's |
| 10:00 – 10:15 | 3. | <u>Break</u> |
| 10:15 – 11:00 | 4. | <u>Discussion of Creditworthiness Process Flow Diagrams (cont'd)</u> |
| 11:00 – 12:00 | 5. | <u>Next Steps for Model Non-Disclosure Agreement</u> <ul style="list-style-type: none">• Discussion of draft outline• Vote to approve and include as MPI Model |
| 12:00 – 12 :45 | 6. | <u>Lunch</u> |
| 12:45 – 2:30 | 7. | <u>Discussion of Market Participant Interactions Model Business Practices</u> <ul style="list-style-type: none">• Review of submitted comments• Revise document• Discussion of agreements to be developed as "Models" |
| 2:30 – 2:45 | 8. | <u>Break</u> |
| 2:45 – 3:45 | 9. | <u>Discussion of Market Participant Interactions MBP's (Cont'd)</u> |
| 3:45 – 5:00 | 10. | <u>Next Steps</u> <ul style="list-style-type: none">• Next Meeting<ul style="list-style-type: none">• When, where, how |
| 5:00 | 11. | <u>Adjourn</u> |