



North American Energy Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

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Home Page: www.naesb.org

TO: NAESB Retail Gas Quadrant, Posting for Interested Industry Participants
FROM: Meghan McMillan, NAESB Staff
RE: Final Minutes from the NAESB Retail Gas Quadrant Supplier-Utility Interface Subcommittee Meeting – February 3, 2003
DATE: February 12, 2003

**Retail Gas Quadrant Subcommittee/Task Force Kickoff
Supplier-Utility Interface Subcommittee
Monday, February 03, 2003
Final Minutes**

1. Administrative

Mr. Novak opened the meeting and gave the antitrust guidelines. Introductions were made in the room and on the phone. Ms. Cianflone moved, seconded by Mr. Dotterweich, to adopt the agenda. Upon a procedural vote the agenda was adopted as written.

2. Election of Chair/Co-Chairs

Ms. Calcagno noted she would be able to act as the EC liason for the SUI. Mr. Novak requested that any interested parties contact him if they would like to serve as a co-chair for this subcommittee. Mr. Dotterweich moved, seconded by Mr. Yegelski, to make Ms. Calcagno the official chair of the SUI. Upon a procedural vote the motion passed unanimously.

3. Mission Statement Development

Ms. Calcagno read the mission statement. Mr. Novak moved, seconded by Mr. Jansen, to adopt the mission statement. Upon a procedural vote the mission statement was adopted as written.

4. Review of RGQ Annual Plan

Mr. Novak moved, seconded by Ms. Cianflone, to send a recommendation to the EC to amend the annual plan, adding the word “retail” between “and” and “Suppliers” on item 11 (Utility-Supplier Disputes). Upon a procedural vote the motion passed unanimously. Mr. Novak moved, seconded by Ms. Cianflone, to send a recommendation to the EC assigning the following items to the SUI: Item 4 (Supplier Licensing), Item 9 (Examine Wholesale Gas Quadrant Non-EDM Standards), Item 10 (Market Participant Interactions), and Item 11 Utility-Supplier Disputes). Upon a procedural vote the motion passed unanimously.

5. Coordination with Subcommittees & Task Forces from Other Quadrants

Ms. Calcagno noted meetings will be scheduled in the future with other quadrants to discuss these issues.

6. Other Business

No other business was discussed.

7. Next Meeting

The next SUI meeting was scheduled for Friday, February 28, 2003 at 12-2 CDT.



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8. Adjourn

Mr. Oppenheim moved, seconded by Mr. Yegelski, to adjourn the meeting on February 3, 2003 at 12:56pm CDT.

9. Meeting Attendees

Name	Company	In Person/Phone
Alexander, Barbara	Maine Public Advocate	Phone
Arnaout, Mariam	American Gas Association	In Person
Bahhur, Samiah	Washington Gas	In Person
Basler, Don	Xcel Energy	Phone
Behr, George	Energy Services Group	In Person
Brundoyl, Don	Southern Company Services	In Person
Calcagno, Suzanne	UBS Warburg Energy	In Person
Cianflone, Nancy	KeySpan Energy Delivery	In Person
Dillon, Jim	Niagra Mohawk	Phone
Dodson, Greg	Dominion Resources Services Inc.	Phone
Dotterweich, Andrew	Consumers Energy	Phone
Driggs, Charles	Conective Power Delivery	Phone
Fatina, Barb	Exelon Energy	Phone
Giesecking, Ed	Southwest Gas Corporation	Phone
Hayes, Bruce	Ohio Consumers Council	Phone
Jansen, Joe	PSE&G	In Person
Jones, Dan	Cinergy Gas & Electric	Phone
Keene, Stephen	PA Office of Consumer Advocate	In Person
Keene, Stephen	Pennsylvania Office of Consumer Advocate	Phone
Magnani, Randy	Amerada Hess	In Person
Marino, Annunciata	PA Public Utility Commission	Phone
Master, Heather	National Energy Marketers	Phone
McMillan, Meghan	NAESB	Phone
Moran, Terry	Public Service Electric & Gas	Phone
Nishida, Leslie	Wisconsin Public Service Corp.	In Person
Novak, Michael	National Fuel Gas Distribution	In Person
Oppenheim, Bill	PECO Energy	In Person
Sarafin, Alexander	Nisource	Phone
Stengel, Joe	PGW	In Person
Sytsma, Don	RJ Rudden Associates	Phone
Szykman, Paul	UGI Utilities	In Person
Van West, Lori	Xcel Energy	Phone
Wilen, Eric	NYSEG	Phone
Yagelski, Ken	Washington Gas	In Person
Zavodnick, Steve	Baltimore Gas & Electric	Phone
Zollars, Richard	Dominion Resources Services Inc.	Phone