



North American Energy Standards Board

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Home Page: www.naesb.org

TO: NAESB Retail Electric Quadrant and Retail Gas Quadrant Supplier-Utility Interface Subcommittee, Posting for Interested Industry Participants

FROM: Meghan McMillan, NAESB Staff

RE: Final Minutes from the NAESB Retail Electric Quadrant and Retail Gas Quadrant Supplier-Utility Interface Subcommittee Meeting – January 13, 2004

DATE: February 19, 2004

**Retail Electric Quadrant and Retail Gas Quadrant
Supplier-Utility Interface Subcommittee
January 13, 2004
Final Minutes**

1. Administrative

Ms. Camp opened the meeting and welcomed participants. Introductions were made. Ms. Camp gave the antitrust advice. Mr. Eynon suggested adding an update from the Glossary Subcommittee under the administrative section on the agenda. Mr. Newbold added a discussion of SUIS leadership. Ms. Yetman moved, seconded by Ms. McCain to adopt the agenda as modified. The agenda was adopted as modified absent objection. Modifications were made to the October 23, 2003 draft minutes. Mr. Wolfe moved, seconded by Ms. Edwards to adopt the draft minutes from October 23, 2003 as modified. The October 23, 2003 draft minutes were adopted as modified absent objection. Ms. Camp moved, seconded by Ms. Yetman to adopt the December 3, 2003 draft minutes as modified. The December 3, 2003 draft minutes were adopted as modified absent objection.

Glossary Subcommittee Update: Mr. Eynon gave a brief review of the Glossary Subcommittee process for adopting and changing definitions. He noted that he would send the updated draft to the NAESB office for posting.

SUIS Leadership: Mr. Newbold stated he will not be able to be as active in his position as chair of the SUIS and is still looking for a co-chair who can attend the meetings. No volunteers were noted during the meeting.

2. Discussion and Approval of Creditworthiness Introductory Sections

Ms. Ray suggested the group review the suggested modifications spreadsheet and vote to approve the changes after reviewing all of them. Mr. Newbold noted that under Tab 1 we will have a chart noting which standards are adopted by which quadrant, and the entire introductory section will be moved to Tab 2 under the Introduction. Tab 3 will be the Executive Summary. It was noted that the same introduction will be reprinted in each section of the standards. Concerns were voiced over the change made to the language in the introduction which refers to NAESB's mission. After extended discussion, it was agreed to strike the language concerning NAESB's mission in its entirety from the introductory language in order to solve concerns regarding this language. Other minor changes were made and are reflected in the attachment to the minutes. It was agreed to move the models out of the Executive Summary section and insert them in the Models section, and to add some language containing a brief review of what is contained in the Model Business



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Practices. It was decided to table discussion of the diagrams that were included in the Executive Summary. The diagrams will be discussed at a later meeting.

REQ Vote

Mr. Eynon moved, seconded by Ms. Edwards to approve the Introduction and Executive Summary to the Creditworthiness Model Business Practices out of the SUIIS subcommittee as modified during this meeting. Upon a balanced vote the motion passed unanimously. Detailed voting results are available as an attachment to these minutes.

RGQ Vote

Ms. McCain moved, seconded by Mr. Nishida to approve the Introduction and Executive Summary to the Creditworthiness Model Business Practices out of the SUIIS subcommittee as modified during this meeting. Upon a balanced vote the motion passed unanimously. Detailed voting results are available as an attachment to these minutes.

3. Next Steps for Model Non-Disclosure Agreement

Mr. Newbold stated that originally the subcommittee attempted to draft a model contract, but made the decision to develop an outline instead. The group reviewed the outline drafted by Ms. Heath. Modifications were suggested and recorded during the meeting.

4. Discussion of Market Participant Model Business Practices Red-line

The group discussed the Market Participant Model Business Practices red-line and recorded modifications.

5. Next Steps

The dates of March 2-4, 2004 were suggested for the next SUIIS & CPS meetings. [Subsequent to the meeting it was decided to move the meetings back one day to be held on March 3-5, 2004 in Orlando, FL. Mr. Alston will be contacted about locating a host for the meeting.

Ms. Edwards stated she has done some further research concerning web-casting options. A brief presentation was given by a representative of a web-casting service provider. The presentation is provided as an attachment to these minutes.

6. Adjourn

The meeting adjourned on January 13, 2003 at 4:18 p.m. Central.



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8. Attendees

Name	Company	In Person/Phone
Adams, Tan	Georgia Power	In Person
Banning, Leona	NAESB	Phone
Barkas, Bill	Dominion Retail	Phone
Camp, Yvette	Southern Company	In Person
Coyle, Mike	PSE&G	In Person
Edwards, Mary	Dominion Virginia Power	In Person
Eynon, Patrick	Ameren Services	In Person
Garrett, Michael	Georgia Power	In Person
Heath, Cathy	Georgia Power	In Person
Jones, Dan	Cinergy	In Person
McCain, Marcy	Duke Energy Gas Transmission	In Person
McMillan, Meghan	NAESB	Phone
Newbold, Bill	Detroit Edison	Phone
Nishida, Les	Wisconsin Public Service	In Person
Precht, Phil	Baltimore Gas & Electric	Phone
Ray, Judy	Alabama Power	In Person
Rothfuss, Dan	Cinergy	Phone
Thiry, Ken	Wisconsin Public Service	Phone
Wolf, Bill	BG&E	In Person
Yetman, Kathy	National Grid	In Person