



## North American Energy Standards Board

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**TO:** NAESB Retail Gas Quadrant Gas Practices Inventory Task Force, Posting for Interested Industry Participants

**FROM:** Meghan McMillan, NAESB Staff

**RE:** Draft Minutes from the NAESB Retail Gas Quadrant Gas Practices Inventory Task Force Conference Call – July 21, 2003

**DATE:** August 8, 2003

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**Retail Gas Quadrant  
Gas Practices Inventory Task Force (GPITF)  
July 21, 2003 (10:00 a.m. – 11:00 a.m. Central)  
Draft Minutes**

### 1. Administrative

Mr. Yagelski opened the meeting and gave the antitrust advice. Introductions were made. Mr. Zavodnick moved, seconded by Ms. Hess to adopt the agenda. The agenda was adopted absent objection. Mr. Zavodnick moved, seconded by Mr. Cherevka to adopt the June 13, 2003 draft minutes. The draft minutes were adopted as written absent objection.

### 2. Report on NAESB's last Monthly NARUC Conference Call; June 18, 2003

Mr. Yagelski stated a report was drafted which described the task force and its accomplishments to date. Mr. Novak noted that during the June 18 call, comments made concerning this task force were favorable and no objections were voiced concerning the GPITF's activities.

### 3. Review of Requests for Information for the remaining issues originally identified by the Gas Retail Governance and Structure ("GRGS") Task Force

Mr. Yagelski referred participants to the draft requests for information, which were posted as work papers for the meeting. He noted the requests are organized into three groups: customer, supplier or administrative. He asked the group to provide comments or questions concerning these requests.

Ms. Alexander voiced concerns about the jurisdiction of the questions being asked in the requests for information, and stated she does not believe that these questions are relevant to NAESB or its business practice subcommittees. Mr. Yagelski responded that the intent of the questions is merely to be provocative in order to gather information related to the various topics for possible future use. Mr. Novak suggested the group might draft a disclaimer, which could be attached to the requests to address these concerns. Ms. Alexander stated the questions should be limited to inquiries about particular procedures between distribution companies and suppliers, and objected to the generality of the questions under discussion. Mr. Yagelski stated concerns that asking more detailed questions might limit participation. Ms. Alexander suggested the group might want to rewrite some of the questions to address these concerns, and stated that simply attaching a disclaimer to the requests would not solve the problem. Mr. Novak volunteered to work on redrafting these questions.

### 4. Other Business

No other business was discussed.



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### 5. Next Proposed Meeting Date and Agenda

The next GPITF meeting was scheduled for Monday, August 18, 2003 (1:00 pm – 2:00 pm Central).

### 6. Adjourn

Mr. Novak moved, seconded by Ms. Hess to adjourn the meeting on July 21, 2003 at 10:58 a.m. Central.

### 7. Attendees

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Name	Company
Alexander, Barbara	Maine Office of Public Advocate
Cherevka, Paul	Dominion Retail
Hess, Theresa	Reliant Energy Retail Services
Marino, Annunciata	Pennsylvania Public Utility Commission
McMillan, Meghan	NAESB
Nishida, Leslie	Wisconsin Public Service Company
Novak, Michael	National Fuel
Yagelski, Ken	Washington Gas
Zavodnick, Steve	Baltimore Gas & Electric