



## North American Energy Standards Board

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**TO:** NAESB Retail Gas Quadrant Gas Practices Inventory Task Force, Posting for Interested Industry Participants

**FROM:** Meghan McMillan, NAESB Staff

**RE:** Final Minutes from the NAESB Retail Gas Quadrant Gas Practices Inventory Task Force Conference Call – June 13, 2003

**DATE:** July 1, 2003

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**Retail Gas Quadrant  
Gas Practices Inventory Task Force  
June 13, 2003 (1:00pm – 2:00pm Central)  
Final Minutes**

### 1. Administrative

Mr. Yagelski opened the meeting and gave the antitrust advice. Mr. Novak asked if he could provide an update on the NARUC monthly conference call before the Glossary Subcommittee Survey Update. Mr. Novak moved, seconded by Mr. Rubitone to adopt the agenda as modified. The agenda was adopted as modified absent objection. Mr. Novak moved, seconded by Mr. Serafin to adopt the minutes from the May 16, 2003 meeting. The minutes were adopted absent objection.

### 2. Update on the NARUC Monthly Conference Call

Mr. Novak noted that regulatory representatives have voiced interest in the GPITF surveys. Mr. Yagelski stated the results from the survey are posted on the GPITF web page ([http://www.gisb.org/rgq/rgq\\_invtf.asp](http://www.gisb.org/rgq/rgq_invtf.asp)) at the bottom of the list of responses from individual companies, and he has provided the NAESB Office with a summary of the GPITF survey results.

### 3. Glossary Subcommittee Survey Update

Mr. Yageski stated the GPITF has not received a request from the Glossary Subcommittee, and will continue to focus on the requests from other subcommittees concerning surveys relevant to defining terms. The GPITF has drafted a simple survey to gather information about definitions, which will be distributed at a later date.

### 4. Discussion of Remaining Issues to be Surveyed as Originally Identified by the Gas Retail Governance and Structure (“GRGS”) Task Force

Mr. Yagelski reviewed the following list of issues and noted there are no subcommittees that that are currently working on these issues:

- Assignment of Marketer Contracts
- Collection and Competitive Metering Services
- Contracting
- Customer Security Requirements
- Discontinuance of Service – Customer Request
- Discontinuance of Service – Involuntary
- Discontinuance of Service – Voluntary
- New Delivery Customer Requirements
- Partial Requirements Customers
- Regulatory Requirements for Suppliers
- Requirements Governing a Switch in Suppliers
- Slamming Prevention Process



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### - Supplier Licensing

Mr. Yagelski asked if the Task Force should move forward and gather data relevant to these issues or wait until there is a request from a subcommittee. Mr. Novak suggested they move forward now and use this list as a starting point. He noted that working on these issues now does not preclude the group from adding to the gathered information at a later time. Mr. Novak suggested using the annual plan as a tool to prioritize the items.

### 5. Other Business

No other business was discussed.

### 6. Next Proposed Meeting Date and Agenda

The next GPITF meeting was scheduled for Monday, July 14, 2003 from 1:00 p.m. – 2:00 p.m. CDT.

### 7. Adjourn

Mr. Novak moved, seconded by Mr. Rubitone to adjourn the meeting on June 13, 2003 at 1:23 p.m. Central.

### 8. Attendees

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Name	Company
McMillan, Meghan	NAESB
Cherevka, Paul	Dominion Retail
Yagelski, Ken	Washington Gas
Serafin, Alex	NiSource
Novak, Mike	National Fuel
Rubitone, Pat	KeySpan Energy