



## North American Energy Standards Board

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Home Page: [www.naesb.org](http://www.naesb.org)

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**TO:** NAESB Retail Gas Quadrant Gas Practices Inventory Task Force, Posting for Interested Industry Participants

**FROM:** Meghan McMillan, NAESB Staff

**RE:** Final Minutes from the NAESB Retail Gas Quadrant Gas Practices Inventory Task Force Conference Call – May 2, 2003

**DATE:** May 16, 2003

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**Retail Gas Quadrant  
Gas Practices Inventory Task Force  
Friday, May 02, 2003 (1:00pm – 2:00pm Central)  
Final Minutes**

### 1. Administrative

Mr. Yagelski opened the meeting and gave the antitrust guidelines. Introductions were made. Mr. Sarafin moved, seconded by Mr. Novak to adopt the agenda. The agenda was adopted as written absent objection. Ms. Doyle moved, seconded by Mr. Sarafin to adopt the draft minutes from April 11, 2003. The draft minutes were adopted as written absent objection.

### 2. Progress Report and Next Steps

Mr. Yagelski reviewed the progress of the subcommittee and noted there were several more responses to the survey. The responses have been consolidated in a format that allows easy comparison between companies and jurisdictions. The new responses will be added and the entire package submitted for posting possibly during the week of May 5. Mr. Yagelski stated that upon publication of the survey results this survey will be considered complete.

Mr. Novak noted the Gas Practices Inventory Task Force might consider conducting another survey to help consolidate terms and definitions in light of the newly formed Glossary Subcommittee. Mr. Yagelski stated he would participate in the Glossary Subcommittee meetings to help facilitate coordination between the two groups, and volunteered to contact the chairs of the RGQ and REQ Glossary Subcommittees to discuss developing a survey. Mr. Yagelski suggested the glossary survey could go out some time in mid-May.

### 3. Other Business

It was decided not to develop any further surveys until the timing of the annual plans is finalized.

### 4. Next Meetings and Agenda

The next GPITF meeting was tentatively scheduled for Friday, May 16, 2003 (1:00pm – 2:00pm Central).

### 5. Adjourn

Mr. Novak moved, seconded by Mr. Sarafin to adjourn the meeting on May 2, 2003 at 1:29pm Central.



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### 6. Attendees

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Name	Company
Arnaout, Mariam	American Gas Association
Doyle, Michelle	Consolidated Edison
McMillan, Meghan	NAESB
Nishida, Leslie	Wisconsin Public Service
Novak, Michael	National Fuel
Sarafin, Alexander	NiSource
Yagelski, Ken	Washington Gas