

NAESB Retail Gas Quadrant
Retail Gas Business Practices Inventory Task Force Mission

The Retail Gas Business Practices Inventory Task Force is a task force of the NAESB Retail Gas Quadrant (RGQ). The mission of the Retail Gas Business Practices Inventory Task Force is to compile and organize an inventory of documenting existing and evolving natural gas retail practices to capture an accurate picture of the "state of the retail natural gas market". For the purposes of this task force, consumer protections will be classified as business practices.

The Retail Gas Business Practices Inventory Task Force will not be responsible for the creation of proposed standards and model business practices but instead will provide its workproduct directly to the RGQ subcommittees and task forces charged with such development.

Ideally, the Retail Gas Business Practices Inventory Task Force will gather information on all categories of practices before business practice work is begun. When a NAESB subcommittee begins the task of developing business practices for a specific category on the annual plan (such as "Billing"), this subcommittee could use the information in the "inventory" as a starting point and expand and refresh dated information. As appropriate, the Retail Gas Business Practices Inventory Task Force will compile data on an issue-by-issue basis or a just-in-time basis, depending on the sequence of work to be tackled by the relevant subcommittee(s) according to the prioritization shown on the RGQ Annual Plan.

Composition of the Retail Gas Business Practices Inventory Task Force

The Retail Gas Business Practices Inventory Task Force is comprised of members of the retail gas industry interested in participating in meetings to discuss the resolution and disposition of the matters referred to the task force by the EC or in compliance with the RGQ Annual Plan. There is no requirement that a member of the Retail Gas Business Practices Inventory Task Force be a NAESB Member.

Task force Operating Procedures

The Retail Gas Business Practices Inventory Task Force will operate in conformance with the NAESB Certificate, Bylaws and established NAESBOPS (see references, below).

Meetings and Voting:

The Retail Gas Business Practices Inventory Task Force will meet on a regularly scheduled basis, initially with a preference to in-person meetings scheduled approximately every four weeks, with provisions made for conference call participation if/as appropriate. The schedule of meetings will be noticed on the NAESB home page and will be open to any participant. When votes are taken, the members of the Retail Gas Business Practices Inventory Task Force are the voting members of the task force. Votes are to be recorded by polling each member of the Retail Gas Business Practices Inventory Task Force then present during the meeting. Members not present at the time of a vote will not have their vote counted. All votes will be recorded in the minutes. All voting is on a one-company (as same is recorded on the sign-in sheet) one-vote basis. In the event of a vote, each company is entitled to have one person in attendance at the meeting cast one vote on any issue.

REFERENCES (partial)

1. NAESB Bylaws Section 10.5
2. NAESBOP document "Procedures for NAESB Executive Committee Subcommittees"