

North American Energy Standards Board

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TO: Interested Industry Participants
FROM: Glossary Subcommittee Co-Chairs
RE: Draft Agenda for the RGQ/REQ Glossary Subcommittee – November 20, 2003
DATE: November 18, 2003

**NORTH AMERICAN ENERGY STANDARDS BOARD
Retail Gas Quadrant and Retail Electric Quadrant
Glossary Subcommittee**

Conference Call

**Thursday, November 20, 2003
9:00 – 11:00 A.M. CST**

Draft Agenda

Contact the NAESB office for the conference call number, password, and conference leader.

1. **Administrative**
 - Welcome**
 - Antitrust**
 - Attendee Roll Call**
 - Adoption of Agenda**
 - Adoption of Meeting Minutes from October 30, 2003**
 - Nomination/Election of REQ Co-Chair**
2. **Review REQ and RGQ Glossary Subcommittee Mission Statements**
3. **Develop Glossary Subcommittee Processes for Formulating & Adopting, and Changing Approved Definitions**
4. **Other Business**
5. **Next Meeting**
6. **Adjourn**