



North American Energy Standards Board

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TO: NAESB Retail Electric Quadrant and Retail Gas Quadrant Glossary Subcommittee,
Posting for Interested Industry Participants

FROM: Meghan McMillan, NAESB Staff

RE: Final Minutes from the NAESB Retail Electric Quadrant and Retail Gas Quadrant
Glossary Subcommittee Conference Call – October 30, 2003

DATE: November 20, 2003

**Retail Electric Quadrant and Retail Gas Quadrant
Glossary Subcommittee
October 30, 2003 (9:00 a.m. – 11:00 p.m. Central)
Final Minutes**

1. Administrative

Mr. Eynon opened the meeting. Introductions were made. Ms. McMillan gave the antitrust advice. Mr. Eynon suggested adding a discussion of the Glossary Subcommittee mission statements to the agenda. Ms. Camp moved, seconded by Mr. Eynon to adopt the agenda as modified. The agenda was adopted as modified absent objection. Mr. Eynon provided changes to the draft minutes of August 29, 2003. Ms. Camp moved, seconded by Ms. Robert to adopt the August 29, 2003 draft minutes as modified. The minutes were adopted as modified absent objection. Mr. Eynon nominated himself to the position of co-chair for the REQ Glossary Subcommittee. Mr. Eynon was elected co-chair of the REQ Glossary Subcommittee absent objection.

2. Discussion of REQ/RGQ Glossary Subcommittee Mission Statements

Mr. Eynon offered comments regarding the mission statements and after a brief discussion, participants agreed to defer any official discussion of these documents until the next Glossary meeting. Mr. Eynon noted there is also a draft of the Glossary Subcommittee procedures for adopting and changing definitions that will be discussed at the next meeting.

3. Discuss and Vote on Definitions

Market Participant

A party engaged in the process of providing competitive retail energy to end-use customers including but not limited to the Distribution Company, the Supplier, the Registration Agent, the settlement agent, and the meter reading entity.

Deleted: s

Deleted: Parties

Deleted: the
transmission/transportation
provider,

Participants discussed the definition for Market Participants, noting the changes detailed above. Ms. Robert moved, seconded by Ms. Camp to accept the definition as modified. The definition was accepted as modified absent objection.

Registration Agent

An entity facilitating switches and performing record keeping for a specified geographical area.

Participants discussed the definition for Registration Agent. No changes were suggested to the definition. Ms. Camp moved, seconded by Ms. Robert to accept the definition as stated. The definition was accepted as written.

Ms. Camp noted there were two other terms mentioned at the last Customer Processes and Supplier-Utility Interface subcommittee meetings during which changes were suggested to previously adopted definitions. Participants decided that because the changes were not substantial

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and the definitions were already part of the adopted standards, the Glossary Subcommittee would not make these changes.

4. New Business

Ms. Camp suggested the Glossary Subcommittee should use a different term to describe definitions that have not yet been reviewed by the business practice subcommittees but have been drafted by the Glossary Subcommittee. No official decision was made regarding this suggestion.

5. Next Meeting

The next Glossary Subcommittee conference call was scheduled for November 20, 2003 (9:00 a.m. – 11:00 a.m. Central). The Glossary Subcommittee mission statements and procedures will be discussed during this call.

6. Adjourn

Ms. Camp moved, seconded by Ms. Robert to adjourn the meeting on October 30, 2003 at 9:24 a.m. Central.

7. Attendees

Name	Company
Camp, Yvette	Southern Company
Eynon, Patrick	Ameren
McMillan, Meghan	NAESB
Roberts, Lisa	Defense Energy Support Center