



## North American Energy Standards Board

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**TO:** NAESB Retail Electric Quadrant and Retail Gas Quadrant Glossary Subcommittee,  
Posting for Interested Industry Participants

**FROM:** Meghan McMillan, NAESB Staff

**RE:** Final Minutes from the NAESB Retail Electric Quadrant and Retail Gas Quadrant  
Glossary Subcommittee Conference Call – August 11, 2003

**DATE:** August 29, 2003

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**Retail Electric Quadrant and Retail Gas Quadrant  
Glossary Subcommittee  
August 11, 2003 (10:00 a.m. – 11:00 a.m. Central)  
Final Minutes**

### 1. Administrative

Mr. Eynon opened the meeting and gave the antitrust advice. Introductions were made. Mr. Rothfuss moved, seconded by Ms. Camp to adopt the agenda. The agenda was adopted absent objection. Ms. Hess requested the Subcommittee discuss Business Day first because the Supplier-Utility Interface Subcommittee (SUIS) needs the definition for the vote at their meeting today. Mr. Newbold moved, seconded by Ms. Hess to defer the adoption of the August 1, 2003 draft minutes until the next meeting. The motion passed absent objection.

Ms. Camp noted Ms. Judy Ray from Alabama Power would like to request the Glossary Subcommittee (GS) address the term Agency Agreement. Ms. Hess voiced concerns that the GS is only addressing terms from the Customer Processes Subcommittee (CPS) and SUIS subcommittees and suggested that Ms. Camp ask the SUIS to request the definition from the GS. Participants agreed that this was the best way to address this issue.

### 2. Discuss and Vote on Definitions

Business Day: It was agreed to capitalize the term Governing Documents in the definition. Ms. Hess voiced concerns that adding the term Governing Documents to this definition creates a standard which allows every company to have a different set of holidays. Ms. McCain voiced concerns that this definition might effect the already specified definition in the Wholesale Gas Quadrant and suggested leaving this term undefined. After extended discussion the group was unable to come to a consensus on the definition of Business Day and decided to leave this term undefined.

Ms. Hess suggested the GS defer discussion of the other two terms (Service Delivery Point and Rate Code) because the CPS still needs to discuss them.

### 3. New Business

No new business was discussed.

### 4. Next Meeting

The next meeting is scheduled for August 29, 2003 (9:00 a.m. – 11:00 a.m. Central).

### 5. Adjourn

Mr. Newbold moved, seconded by Mr. Rothfuss to adjourn the meeting on August 11, 2003 at 11:01 a.m. Central.



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### 6. Attendees

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Name	Company
Camp, Yvette	Southern Company
Edwards, Mary	Dominion Virginia Power
Eynon, Patrick	Ameren
Hess, Theresa	Reliant Energy Retail Services
McCain, Marcy	Duke Energy Gas Transmission
McMillan, Meghan	NAESB
Newbold, Bill	Detroit Edison
Rothfuss, Dan	Cinergy