



North American Energy Standards Board

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TO: NAESB Retail Electric Quadrant and Retail Gas Quadrant Glossary Subcommittee,
Posting for Interested Industry Participants

FROM: Meghan McMillan, NAESB Staff

RE: Final Minutes from the NAESB Retail Electric Quadrant and Retail Gas Quadrant
Glossary Subcommittee Conference Call – June 20, 2003

DATE: July 3, 2003

**Retail Electric Quadrant and Retail Gas Quadrant
Glossary Subcommittee
June 20, 2003 (9:00 a.m. – 11:00 a.m. Central)
Final Minutes**

1. Administrative

Mr. Gorman opened the meeting and gave the antitrust advice. Introductions were made. Mr. Sytsma requested that the subcommittee discuss the Customer Processes Subcommittee request for proposed definitions. The adoption of the June 6 draft minutes was deferred. Ms. Hess moved, seconded by Mr. Sytsma to adopt the revised agenda. The agenda was adopted as revised absent objection.

2. Vote on Proposed Definitions for SUIS Creditworthiness Document and Discussion of CPS Request

Mr. Gorman noted the spreadsheet posted as a workpaper for this meeting contains all the proposed definitions that the Glossary Subcommittee will be voting on from the SUIS request.

Ms. Hess noted that only five of the terms requested by CPS have definitions available. Mr. Gorman stated that to develop the definitions requested by the CPS it would be necessary to discuss them at length at a later time. Ms. Hess suggested if the subcommittee finishes with the SUIS request they should discuss the CPS request. It was agreed to discuss the CPS request if time allowed.

Ms. Hess noted the subcommittee should include the changes made in Mr. Newbold's addendum to the SUIS proposal. It was agreed to do this. The group discussed each definition and made the appropriate changes as necessary. There was an extended discussion of the term 'retail access,' and it was suggested that there might need to be additional discussions in the SUIS and CPS subcommittees to resolve this issue.

Participants agreed to come to a consensus on each definition and then take a balanced vote on the entire package of definitions at the end of the meeting. Each definition was reviewed and edited. It was agreed that at the end of the meeting they would have one spreadsheet showing the results of the meeting with all changes made.

Mr. Gorman volunteered to send a request for clarification to the SUIS about Certificate of Incumbency. There was extended discussion about this clarification. They agreed to send proposed changes to the definition of Certificate of Incumbency to the SUIS for them to consider. It was agreed that any questions generated from this meeting would go back to the SUIS for discussion. Mr. Gorman volunteered to draft a memo with these questions. It was decided that the following terms would not be voted on pending clarification from the SUIS: Consolidated Billing, Cure Period, Governing Documents, Guarantor, Guaranty, and Certificate of Incumbency (COI).



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The Subcommittee requested that it be noted that Applicable Regulatory Authority was voted on and it was agreed to change this definition in the Glossary Subcommittee meeting and to not accept the change suggested by the SUIS in its addendum. Additionally, Surety Bond was voted on as changed in the Glossary Subcommittee meeting.

Ms. Hess moved, seconded by Mr. Sytsma to approve the proposed definitions discussed at the meeting with the exception of those noted above. These nineteen definitions were approved unanimously by the Glossary Subcommittee upon a balanced vote. Balanced voting results are recorded below.

Segment Voting for Quadrants Balanced Voting by REQ Segment

Segment	Votes Cast			Balanced Vote		
	YES	NO	TOTAL	YES	NO	TOTAL
Distributors	4	0	4	2	0	2
End Users	0	0	0	0	0	0
Services	1	0	1	1	0	1
Suppliers	1	0	1	1	0	1
Total	6	0	6	4	0	4

Segment Voting for Quadrants Balanced Voting by RGQ Segment

Segment	Votes Cast			Balanced Vote		
	YES	NO	TOTAL	YES	NO	TOTAL
Distributors	1	0	1	1	0	1
End Users	0	0	0	0	0	0
Services	2	0	2	2	0	2
Suppliers	0	0	0	0	0	0
Total	3	0	3	3	0	3

3. New Business

No new business was discussed.

4. Next Meeting

The next conference call was scheduled for July 8, 2003 (9:00 am - 11:00 am). The agenda will include those things not covered at this meeting and the CPS terms request. It was noted the subcommittee will use the SUIS definitions and the UBP document to help develop CPS terms. It was agreed that the chairs would work on compiling the CPS definitions for the July 8 meeting.

5. Adjourn

Mr. Newbold moved, seconded by Mr. Sytsma to adjourn the meeting on June 20, 2003 at 11:35 am Central.



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6. Attendees

Name	Company
Beadles, Gwen	Dominion
Camp, Yvette	Southern Company
Edwards, Mary	Dominion Virginia Power
Eynon, Patrick	Ameren
Gorman, Howard	RJ Rudden
Hess, Theresa	Reliant Energy Retail Services
McMillan, Meghan	NAESB
Newbold, Bill	Detroit Edison
Nishida, Leslie	Wisconsin Public Service
Serafin, Alex	NiSource
Sytsma, Don	RJ Rudden