



North American Energy Standards Board

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TO: NAESB Retail Electric Quadrant and Retail Gas Quadrant Customer Processes Subcommittee, Posting for Interested Industry Participants
FROM: Meghan McMillan, NAESB Staff
RE: Final Minutes from the NAESB Retail Electric Quadrant and Retail Gas Quadrant Customer Processes Subcommittee Conference Call – October 3, 2003
DATE: October 21, 2003

**Retail Electric Quadrant and Retail Gas Quadrant
Customer Processes Subcommittee
October 3, 2003 (10:00 a.m. – 11:00 a.m. Central)
Final Minutes**

1. Administrative

Mr. Oppenheim opened the meeting and gave the antitrust advice. It was suggested to defer the adoption of the September 9-10, 2003 draft minutes until the October 21, 2003 CPS meeting. Mr. Zavodnick moved, seconded by Ms. Ray to adopt the agenda as revised. The revised agenda was adopted absent objection.

2. Vote to move the draft Billing Services Agreement (BSA) out of subcommittee to the NAESB REQ and RGQ Executive Committees

The subcommittee discussed comments on the Outline for the Billing Services Agreement. Modifications were made and accepted during this discussion based on comments submitted by Ms. Ray.

Mr. Barkas stated he would like to discuss some substantive changes to the document. Upon discussion, it was agreed that Mr. Barkas should submit his concerns to the Executive Committee level. No changes were made based on his submitted comments.

Mr. Zavodnick moved, seconded by Ms. Ray to accept the Outline for the Billing Services Agreement as modified by Ms. Ray. No opposition was noted on the call. The motion passed absent objection.

3. Other Business

No other business was discussed.

4. Adjourn

Ms. McCain moved, seconded by Ms. Ray to adjourn the meeting on October 3, 2003 at 11:00 a.m. Central.



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5. Attendees

Name	Company
Alexander, Barbara	State of Maine Public Advocate
Barkas, William	Dominion Retail
Coyle, Mike	PSE&G
Davis, Dorman	Mississippi Power
Edwards, Mary	Dominion Virginia Power
Marino, Annunciata	Pennsylvania Public Utility Commission
McCain, Marcy	Duke Energy Transmission
McMillan, Meghan	NAESB
Nishida, Leslie	Wisconsin Public Service Corporation
Oppenheim, Bill	PECO Energy
Ray, Judy	Alabama Power Company
Robert, Lisa	Defense Energy Support Center
Sarafin, Alexander	NiSource
Zavodnick, Steve	Baltimore Gas & Electric