



North American Energy Standards Board

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TO: REQ/RGQ SUIS Chairs
REQ/RGQ CPS Chairs

FROM: REQ/RGQ Glossary Subcommittees Chairs

RE: Defined Terms

DATE: July 14, 2003

On July 11 the REQ/RGQ Glossary Subcommittee completed the requests for defined terms from both the SUIS and the CPS Subcommittees. The attached document lists the terms and the adopted definitions, the date the GS adopted the terms and the business practice document in which the terms are used.

Definition for SUIS and CPS Priority Requests, June 2003

Term	Glossary Subcommittee Definition	GS Status	Used in SUIS Documents	Use in CPS Documents
Applicable Regulatory Authority	The state regulatory agency or other local governing body that provides oversight, policy guidance, and direction to any parties involved in the process of providing energy to retail access Customers through regulations and orders.	Adopted GS 06/20/03 Call	Creditworthiness	Billing and Payment
Assumption of Receivables	The payment processing method in which the Billing Party assumes the Non-Billing Party's receivables and sends the Non-Billing Party payment at predetermined intervals for all Non-Billing Party amounts that are billed, payable to the Non-Billing Party, and do not have a status of In Dispute, in accordance with the tariff, Billing Services Agreement or other Governing Document regardless of when (or whether) the Customer pays the Billing Party. (CPS 6/17/03 Doc)	Adopted GS 07/11/03 Call		Billing and Payment
Applicant	The party seeking credit from another party.	Adopted GS 06/20/03 Call	Creditworthiness	
Billing Party	The party performing billing services for one or more parties.	Adopted GS 06/20/03 Call	Creditworthiness	Billing and Payment
Billing Services Agreement	A legally binding document between the Distribution Company / Utility and the Supplier used when one of the parties is performing Consolidated Billing for the other party. Such document sets forth the expectations and responsibilities of each party.	Adopted GS 07/11/03 Call		Billing and Payment
Bill Ready	A Consolidated Billing practice in which the Billing Party receives the calculated charge amount(s) directly from the Non-Billing Party in lieu of the Billing Party calculating it directly from the rate.	Adopted GS 07/11/03 Call		Billing and Payment
Business Day	Monday through Friday excluding Federal banking holidays for transactions in the U.S., and similar holidays for transactions occurring in Canada and Mexico.	Adopted GS 07/11/03 Call (TH)	Creditworthiness	Billing and Payment
Cash Deposit	Money provided by one party to the other to secure performance of an agreement or compensate for possible loss or damage.	Adopted GS 6/20/03 Call	Creditworthiness	
Certificate of Authority	A document attesting to the name(s) and signature(s) of the officer(s) authorized to execute a particular instrument.	Adopted GS 07/11/03 Call	Creditworthiness	
Challenge	The Applicant's request for a review of the Creditor's creditworthiness determination made shortly after that determination.	Adopted GS 06/20/03 Call	Creditworthiness	

Definition for SUIS and CPS Priority Requests, June 2003

Confidential Information	Nonpublic information concerning the financial condition of the Applicant, or any of the Applicant's affiliates, that is disclosed to the Creditor by or on behalf of the Applicant or Applicant's affiliates.	Adopted GS 06/20/03 Call	Creditworthiness	
Consolidated Billing	The billing option in which the Distribution Company / Utility or Supplier renders a Customer bill consolidating the energy, transmission / transportation and distribution charges of the Distribution Company / Utility and the Supplier, for which a single payment from the Customer is expected.	Adopted GS 07/11/03 Call	Creditworthiness	Billing and Payment
Credit Application Form	The Creditor's form for obtaining identification and financial data about an Applicant.	Adopted GS 06/20/03 Call	Creditworthiness	
Creditor	The party granting credit to another party.	Adopted GS 06/20/03 Call	Creditworthiness	
Cure Period	A period of time specified in a contract allowing a defaulting party to rectify the default, during which time the Creditor would not be allowed to exercise its remedies.	Adopted GS 07/08/03 Call	Creditworthiness	
Customer	Any entity that takes gas and/or electric service for its own consumption.	Adopted GS 07/08/03 Call	Creditworthiness	Billing and Payment
Distribution Company	A regulated entity that constructs, maintains and operates the distribution facilities which deliver energy to the Customer.	Adopted GS 6/20/03 Call	Creditworthiness	
Dual Billing	The billing option in which the Distribution Company / Utility and Supplier render separate Customer bills for the products and services each provides.	Adopted GS 07/08/03 Call	Creditworthiness	Billing and Payment
Event-Driven Reconsideration	A re-evaluation of an Applicant's creditworthiness performed in response to a Material Change in its credit rating or financial condition.	Adopted GS 06/20/03 Call	Creditworthiness	
Governing Documents	Documents that determine the interactions among parties, including but not limited to: regulatory documents (e.g., tariffs, rules, regulations), contractual agreements, and Distribution Company / Utility operational manuals.	Adopted GS 07/11/03 Call	Creditworthiness	Billing and Payment
Guarantor	The issuer of a Guaranty.	Adopted GS 07/08/03 Call	Creditworthiness	

Definition for SUIS and CPS Priority Requests, June 2003

Guaranty	An obligation to pay the unpaid obligations of a third party Applicant to a Creditor upon certain conditions being met.	Adopted GS 07/08/03 Call	Creditworthiness	
In Dispute	A bill status that prevents collection action from being taken on the disputed amount.	Adopted GS 07/11/03 Call		Billing and Payment
Letter of Credit	A letter issued by a bank authorizing the beneficiary to draw up to a stated amount of money from the issuing bank, its branches, or other associated banks or agencies, provided that the drawing conditions of the letter are met.	Adopted GS 07/08/03 Call	Creditworthiness	
Material Change	Any change in the Applicant's (or Guarantor's) financial or other condition that might reasonably affect the amount of unsecured credit extended to that Applicant or may impact the Applicant's ability to perform on its obligations.	Adopted GS 6/20/03 Call	Creditworthiness	
Non-Billing Party	The party whose charges are being combined into a statement (or invoice) prepared and rendered by another party.	Adopted GS 6/20/03 Call	Creditworthiness	Billing and Payment
Pay As You Get Paid	A process by which the Billing Party forwards payment to the Non-Billing Party for the Non-Billing Party charges only after receiving payment.	Adopted GS 07/08/03 Call	Creditworthiness	Billing and Payment
Prepayment	Money provided by one party to the other to pay for goods or services not yet rendered.	Adopted GS 07/08/03 Call	Creditworthiness	
Rate Code	A product identifier used in the Billing Party's billing system which contains all information, such as description and price, needed to bill for that product.	Adopted GS 07/08/03 Call		Billing and Payment
Rate Ready	Refers to the practice in which the Non-Billing Party provides rate information to the Billing Party sufficient to calculate the Non-Billing Party's charges.	Adopted GS 07/08/03 Call		Billing and Payment
Security Interest in Collateral	A right, title, claim, or share in assets that exists by contract as security for payment or performance of an obligation that is acceptable to the Creditor.	Adopted GS 6/20/03 Call	Creditworthiness	
Single Retail Supplier Billing	The billing option in which the Supplier renders a Customer bill for all energy, transmission/transportation, and distribution related charges. The Supplier purchases or otherwise acquires energy, transmission/transportation and distribution services, and therefore all charges on the bill are Supplier charges. A single payment from the Customer is expected.	Adopted GS 07/08/03 Call	Creditworthiness	Billing and Payment

Definition for SUI and CPS Priority Requests, June 2003

Supplier	Persons engaged in the competitive sale of energy to end-users.	Adopted GS 6/20/03 Call	Creditworthiness	Billing and Payment
Surety Bond	An obligation of a third party that covers payments to the Creditor in the event that the Applicant fails to meet its obligations.	Adopted GS 07/08/03 Call	Creditworthiness	
Switch Request	A request from a Supplier to switch a Customer to begin receiving service from that Supplier.	Adopted GS 6/20/03 Call	Creditworthiness	
Uniform Electronic Transaction	Standard data arrangements for trading information, making business requests and exchanging other information, encompassing a number of electronic media and utilizing specified transport protocols.	Adopted GS 07/08/03 Call	Creditworthiness	Billing and Payment
Utility	A regulated entity which provides distribution services, regulated generation and/or transmission services in a given area.	Adopted GS 07/08/03 Call	Creditworthiness	Billing and Payment