

North American Energy Standards Board

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TO: Interested Industry Participants
FROM: REQ CPS Co-Chair, Rick Alston
RE: Draft Agenda for the REQ and RGQ Joint Customer Processes Subcommittee Meeting May 5-6, 2004
DATE: April 24, 2004

**NORTH AMERICAN ENERGY STANDARDS BOARD
RETAIL ELECTRIC QUADRANT AND RETAIL GAS QUADRANT
JOINT CUSTOMER PROCESSES SUBCOMMITTEE MEETING**

Teleconferencing arrangements-call NAESB

Wednesday May 5, 2004 7:30 to 4:00 p.m. CT (8:30 a.m. to 5:00 p.m. ET)
Thursday May 6, 2004 7:30 to 11:00 p.m. CT (8:30 a.m. to 12:00 p.m. ET)

DRAFT AGENDA

1. **Administrative**
 - Welcome
 - Antitrust
 - Attendee Roll Call
 - Adoption of Draft Agenda
 - Adoption of Meeting Minutes from Conference Call March 29, 2004

2. **Continued discussion of the Billing and Payment Processing documents that we created 4/13/04 for the TEIS:**
 - Sample Paper Transactions for:**
 - **CB-BR Invoice** (latest version- [Draft SPT for CB-BR41304clean.doc](#))
 - **CB-RR Invoice** (latest version- [Draft SPT for CB-RR41304clean.doc](#))
 - **CB Payment** (latest version- [Draft SPT for CB Payment41304clean.doc](#))
 - **SRBO Invoice** (latest version- [Draft SPT for SRBO Invoice 41304clean.doc](#))
 - **SRBO Remittance Advice** (latest version- [Draft SPT for SRBO Remittance Advice 41304clean.doc](#))

 - Data Dictionaries for:**
 - **CB Invoice** (latest version- [Data Dictionary 810 BR-RR41304clean.xls](#))
 - **CB Payment** (latest version- [Draft Payment D.D.41304.xls](#)) Needs work!
 - **SRBO Invoice** (latest version- [Data Dictionary SRBO Invoice 41304clean.xls](#))
 - **SRBO Remittance Advice** (latest version- [Draft Data Dictionary SRBO Remittance Advice41304.xls](#))

Discuss the 4 emails that George Behr and I have recently exchanged. Participants can find the emails in their email boxes and/or on the NAESB REQ & RGQ web pages as work papers for the May meeting.

Discuss a new format for Sample Paper Transactions. As a result of the 4/20/04 TEIS meeting, the SPTs that CPS created on 4/13/04 (those above) will be changed to incorporate

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recommendations from the TEIS that CPS follow the WGQ format for SPT because it is believed that application programmers will find that format helpful.

A straw man SPT CB-RR Invoice will be sent to you soon. It is our assignment to modify all 4/13/04 SPTs during the May meeting.

3. **Next Steps**

The TIBP will be re-drafted after we get through this meeting-call for volunteers

June 16-17 meeting in Newark, NJ – PSE&G

July 27-28 meeting in Atlanta, GA – Georgia Power

4. **Adjournment**