

# North American Energy Standards Board

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**TO: NAESB Retail Electric Quadrant and Retail Gas Quadrant Customer Processes Subcommittee, Posting for Interested Industry Participants**

**FROM: Rick Alston, Subcommittee Chair**

**RE: Final Minutes from the NAESB Retail Electric Quadrant and Retail Gas Quadrant Customer Processes Subcommittee Conference Call – March 17, 2004**

**DATE: March 18, 2004**

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**RETAIL ELECTRIC QUADRANT AND RETAIL GAS QUADRANT  
CUSTOMER PROCESSES SUBCOMMITTEE  
March 17, 2004  
Final Minutes**

## 1. Administrative

Mr. Alston opened the meeting and gave the antitrust advice. Mr. Eynon moved, seconded by Mr. Thiry to adopt the agenda as written. The agenda was adopted as written absent objection. Ms. Edwards moved, seconded by Mr. Wolf to adopt the February 13, 2004 draft minutes as written. The minutes were adopted as written absent objection.

## 2. Brief comments on the Web Casting process as done at the March meeting

Mr. Nishida indicated that the web-casting vendor is asking about our intentions. Mr. Behr mentioned that TEIS is using ReadyTalk free of charge. He says that ReadyTalk is aware that he is using their web casting service without audio service. No action was taken on the web-casting proposal from the vendor.

## 3. Discussion of the Billing and Payment Processing documents needed for the TEIS:

### Sample Paper Transactions for CB-BR and CB-RR

#### Consolidated Bill Invoice: Bill Ready

Mr. Alston explained that since the conclusion of our March meeting, he had made a number of changes to our invoice related SPT documents that were approved at the meeting, but were not reflected in the documents sent to participants (and to be posted with the meeting minutes). This was the result of our working on the Invoice Data Dictionary and our discovery at that time that we wanted to go back and revise the SPT for Bill Ready (11 changes) and Rate Ready (13 changes) but did not do so before the meeting came to a close. These were changes that the subcommittee had previously discussed, but had not added to the document during the meeting. Mr. Alston wanted the opinion of the group on the inclusion of the indicator codes (#39, 45, 47, 48). Mr. Behr expressed his preference to have them included. Mr. Minneman requested an explanation of the use of the sample paper transactions. Mr. Behr explained the use of these sample paper documents. Based on that explanation, Mr. Minneman indicated that he felt that the indicator codes should be included. There was no dissent, so these codes have remained. Discussion results are noted on the Sample Paper Transaction document attached to these minutes.

#### Consolidated Bill Invoice: Rate Ready

No one requested any additional changes to this document. Discussion results are noted on the Sample Paper Transaction document attached to these minutes.

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## Data Dictionary for Rate Ready and Bill Ready Invoices

Mr. Alston discovered that the Data Dictionary drafted at the last meeting was missing the data elements New England uses for off-peak and on-peak usage (we added them at our January meeting and kept them intact through the February conference call). These items were added back to the document being used for this conference call. Also included are some that are on the appropriate SPT but not make the Data Dictionary before the last meeting came to a close.

At the last meeting the subcommittee completed the data dictionary for the Bill Ready and Rate Ready Billing options. During today's meeting the subcommittee began looking at each element in the data dictionary. The review was completed through element number 33. Discussion also addressed the usage codes as found as comments in Usage BR and Usage RR cells of the spreadsheet. Mr. Alston stated that the codes found in Usage BR cell were placed there sometime ago. The codes found in Usage RR cell were added during the March 4-5 meeting and were copied from the WGQ documents. An effort will be made to use existing codes from WGQ when appropriate. Discussion results are noted on the data dictionary document attached to these minutes.

### 4. Other Business

Mr. Alston will establish a conference call for Monday March 29, 2004 from Noon until 2 p.m. CT [1 p.m. until 3 p.m. ET].

A May meeting will be held May 5-6, 2004: to be hosted by Florida Power and Light at a location to be announced.

A June meeting will be held June 15-16, 2004 in Newark, New Jersey hosted by PSE&G.

A July meeting will be held July 28-29, 2004 in Atlanta, Georgia hosted by Georgia Power.

### 5. Adjourn

Mr. Rothfuss moved, seconded by Mr. Nishida to adjourn the meeting on March 17, 2004 at 1:17 p.m. Central.

### 6. Attendees

<u>NAME</u>	<u>COMPANY</u>
Alston, Richard	Old Dominion Electric Cooperative
Behr, George	Energy Services Group
Coyle, Michael	Public Service Electric and Gas
Edwards, Mary	Dominion Virginia Power
Eynon, Patrick	Ameren Services
Geyer, Karen	Baltimore Gas and Electric
Marino, Annunciata	PA Public Utilities Commission
Minneman, Jim	PPL Solutions
Nishida, Les	Wisconsin Public Service Corporation
Robert, Lisa	Defense Energy Support Center
Rothfuss, Dan	Cinergy
Thiry, Ken	Wisconsin Public Service Corporation

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Wolfe, Bill  
Zollars, Rick

Baltimore Gas and Electric  
Dominion Retail