



North American Energy Standards Board

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TO: NAESB Retail Electric Quadrant and Retail Gas Quadrant Customer Processes Subcommittee, Posting for Interested Industry Participants
FROM: Meghan McMillan, NAESB Staff
RE: Final Minutes from the NAESB Retail Electric Quadrant and Retail Gas Quadrant Customer Processes Subcommittee Meeting – March 4 - 5, 2003
DATE: March 29, 2004

**Retail Electric Quadrant and Retail Gas Quadrant
Customer Processes Subcommittee
March 4 - 5, 2004
Final Minutes**

1. Administrative

Mr. Alston opened the meeting and gave the antitrust advice. Introductions were made. The group agreed to postpone the adoption of the February 13, 2004 draft minutes. Ms. McCain moved, seconded by Ms. Yetman to adopt the agenda as modified.

2. Introduction to the Web Casting Process

The subcommittee was able to use the web casting service to post in progress working documents during the meeting.

3. Discussion of the Billing and Payment Processing Documents Needed for TEIS

Mr. Alston reviewed the work papers posted for the meeting: a work paper assembled from data elements discussed at previous meetings (included in our data dictionary) and the sample paper transaction for bill ready and rate ready. The group discussed the documents and made changes as agreed. The documents are posted as attachments to these minutes and reflect all changes made during the meeting.

4. Begin New Segment: Customer Usage Information

This item was not discussed due to time constraints.

5. Adjourn

The meeting adjourned on March 5, 2004 at 12:07 p.m. Central.



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6. Attendees

Name	Company	In Person/Phone
Adams, Tanzania	Georgia Power	Phone
Alexander, Barbara	Maine Public Advocate	Phone
Alston, Rick	Old Dominion Electric Cooperative	In Person
Camp, Yvette	Southern Company	In Person
Coyle, Mike	PSE&G	Phone
Edwards, Mary	Dominion Virginia Power	In Person
Eynon, Patrick	Ameren Services	In Person
Kilgore, Tom	Gulf Power	Phone
Marino, Annunciata	Pennsylvania Public Utility Comm.	Phone
Mauzy, Derek	Reliant Energy	Phone
McCain, Marcy	Duke Energy Gas Transmission	In Person
McMillan, Meghan	NAESB	Phone
Moran, Terry	Public Service Electric & Gas Co.	Phone
Newbold, Bill	Detroit Edison	Phone
Nishida, Les	Wisconsin Public Service Corp.	Phone
Ray, Judy	Alabama Power	Phone
Rothfuss, Dan	Cinergy	Phone
Thiry, Ken	Wisconsin Public Service	In Person
Waterbury, Carol	Southern California Edison	Phone
Yetman, Kathy	National Grid	In Person
Zollars, Rick	Dominion Retail	In Person