

BILLING AND PAYMENTS DATA DICTIONARY Draft January 15, 2004***(Bill Ready Invoice)**

| Business Name | Definition | Usage | Condition | Code Value (to be removed and set up in a Code Values Dictionary) |
|--|--|-------|--|---|
| Adjustment Amount | A dollar amount representing an allowance or charge to the customer | C | Used by the Non-Billig Party when an adjustment amount is transmitted to the Billing Party for placement on the bill | |
| Adjustment Indicator | A code that identifies the existence of an adjustment in the invoice | M | | Yes or No |
| Applicable budget billing information | Text used by the Non-Billing Party to inform the customer of the difference between the budget amounts paid and the accrued amount outstanding | MA | | |
| Applicable taxes | A taxable amount calculated by the Non-Billing Party and transmitted to the Billing Party for placement on the customer bill | C | Used by the Non-Billing Party when a tax amount is transmitted to the Billing Party for placement on the bill | |
| Bill Action Code | This is a code sent to the Billing Party that conveys instructions regarding the action to be taken by the Billing Party | M | | Memorandum, Original, Cancellation, Reversal, Reissue, Memorandum, Final Bill |
| Billing Option | Indicates which party is to calculate the customer's bill | M | | Utility Consolidated, Supplier Consolidated, Dual |
| Billing Party Duns Number | Billing Party's DUNS Number or DUNS+4 Number | M | | |
| Category of Charge | This is a code to indicate whether or not the charges are summarized at the account level | M | | Yes or No |
| Charge Description | Text description for line item charge that will print on the customer's bill | BP | | kW, kWh, therms, ccf, mcf, late payment charge, non-energy charge |
| Charge Due Date | Customer payment due date | C | Mandatory if Billing Option code of "S" | |
| Charge or Credit Amount | Dollar amount (credit or debit) for the charge. If dollar amount is negative, the leading negative sign will be sent. If the dollar amount is positive, no leading sign is sent. | M | | |
| Charge or Credit Indicator | A code indicating whether the Adjustment Amount is an allowance or a charge to the customer | C | Used by the Non-Billig Party when an adjustment amount is transmitted to the Billing Party for placement on the bill | Allowance, Charge, No Charge |
| Cross Reference Number | The cross-reference number originally transmitted with the usage information for use as a cross-matching tool | M | | |
| Customer Account Number or SDID Number | Customer Account Number assigned by the Distribution Company | M | | |
| Customer Name | Customer Name | M | | |

| Business Name | Definition | Usage | Condition | Code Value (to be removed and set up in a Code Values Dictionary) |
|---------------------------------------|--|-------|---|---|
| Invoice date | The date the Non-Billing Party's invoice was generated | M | | |
| Invoice number | Unique number identifying this invoice | M | | |
| Non-Billing Party account number | A customer account number assigned by the Non-Billing Party | MA | | |
| Non-Billing Party Duns number | Non-Billing Party DUNS number or DUNS+4 number | M | | |
| Original Invoice Number | Original Invoice Number is the unique number assigned to the original bill | C | When a bill is cancelled and re-billed, the Original Bill Number is used as a trace number for the receiver | Bill Action Code = 01, 17, 18 |
| Service address | Customer's service address that may not be the Customer's Billing Address | C | Mandatory if Billing Option code of "S" | |
| Service Type | Indicates type of service rendered | M | | Electric or Gas |
| Text message by the Non-Billing Party | A text message the Non-Billing Party wants to appear on the customer's bill | MA | | |
| Twelve months usage history | Twelve individual monthly usage amounts that are placed on the bill so the customer may review historical usage patterns | C | Used when the Distribution Company is required to place usage history on the customer's bill | Mandatory if Billing Option code of "S" |
| Unit of Measure | Unit of measure for quantity | C | Mandatory if Billing Option code of "S" | |
| Usage Indicator | Indicator distinguishes between estimated usage and actual usage | C | Mandatory if Billing Option code of "S" | |
| Utility Rate Code | Rate Code that indicates the billing rate | C | Mandatory if Billing Option code of "S" | |