

North American Energy Standards Board

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TO: Retail Gas Quadrant Members & Interested Industry Participants
FROM: RGQ Customer Processes Subcommittee Co-Chairs (Bill Oppenheim & Barb Fatina) and
Rae McQuade, Executive Director
RE: Draft Agenda for the RGQ Customer Processes Subcommittee
Kick-off Meeting – February 3, 2003
DATE: January 21, 2003

**NORTH AMERICAN ENERGY STANDARDS BOARD
RETAIL GAS QUADRANT
RGQ CUSTOMER PROCESSES SUBCOMMITTEE
KICK-OFF MEETING**

**Monday, February 3, 2003
2:30 p.m.- 4:00 p.m. local time
(1:30 p.m.- 3:00 p.m. CCT)**

DRAFT AGENDA

Please call the NAESB office (713-356-0060) for the phone number, conference leader and pass code

- 1. Administrative:
Welcome, Antitrust, Attendee Roll Call, Adoption of Agenda**
- 2. Election of Chairs/Co-Chairs**
- 3. Mission Statement Development**
- 4. Review of RGQ Annual Plan**
- 5. Coordination With Subcommittees & Task Forces from Other Quadrants**
- 6. Other Business**
- 7. Next Meeting(s) and Agenda**
- 8. Adjourn**