



North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com
Home Page: www.naesb.org

TO: NAESB Retail Electric and Retail Gas Board members and REQ/RGQ Executive Committee Leadership

FROM: Rae McQuade, Executive Director

RE: Meeting via teleconference of the REQ/RGQ Board members with the REQ/RGQ Executive Committee leadership

DATE: November 10, 2003

Dear REQ/RGQ Board and EC Leadership:

At the last Board Meeting, several of you had suggested that it might useful for each Quadrant's Board members to meet separately via teleconference to discuss several issues. Because both retail quadrants are undertaking the same issues and working jointly on them, it was determined that this first meeting be held jointly for both retail quadrants. Please consider this your invitation to participate in this informal session of the REQ/RGQ Board. The meeting is open to any interested participant. The purpose of the call is to discuss items specific to the retail quadrants that may require the retail quadrants' Board members input, guidance or action. Mark Maassel and Leonard Haynes will lead the call.

An agenda will be circulated shortly for both this call and the upcoming Board meeting on December 4. If you have specific topics for consideration and inclusion on the agenda please forward those to me by November 24, 2003. I look forward to your participation.

Best Regards,

Rae McQuade

Rae McQuade
Executive Director



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REQ Distribution:

Distribution to the REQ Board Members:

Bill Bourbonnais	Assistant Vice President - Transmission, WPS Resources Corporation (MAIN NERC Region)
J Cade Burks	President, EC Power
H. Ward Camp	Vice President Regulatory and Strategic Alliances, Distribution Control Systems, Inc.
Leonard Haynes	Executive Vice President and Chief Marketing Officer, Southern Company Services (SERC NERC Region)
Dave Koogler	Director - Regulation & Competition, Dominion Virginia Power (SERC NERC Region)
Brian Landrum	President, Reliant Energy Retail Services
Johnny Magwood	Vice President Customer Services, Baltimore Gas and Electric Company
Sonny Popowsky	Pennsylvania Office of Consumer Advocate
John Williams	Chief Executive Officer and Co-founder, 8760.
Stacey Wood	Director, The Structure Group
Jason Woodward	Director of Business Services, Tractebel Energy Services, Inc.
Richard Zelenko	General Manager, Dominion Retail Inc.



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REQ Distribution (continued):

Executive Committee:

Jim Buccigross, Executive Committee Chairman
Jim Minneman, Vice Chair of the EC representing the REQ

Customer Processes Subcommittee:

Rick Alston, Old Dominion Electric Cooperative

Supplier-Utility Interface Subcommittee:

Bill Newbold, Detroit Edison Company

Technical Electronic Implementation Subcommittee:

Mark Jarrett, Southern Company

Glossary Subcommittee:

Mark Jarrett, Southern Company



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RGQ Distribution:

Distribution to the RGQ Board Members:

Joseph F. Bodanza	Senior Vice President for Finance Operations & Regulatory Affairs, KeySpan Energy
Tina Burnett	Consumer Counselor Chair, Northwest Industrial Gas Users Association
Dave Darnell	President & CEO, Systrends Inc.
Greg Lander	Principal, CapacityCenter.com
Mark T. Maassel	Vice President Regulatory & Government Policy, NiSource, Inc.
Randy Magnani	Director C&I Operations, Amerada Hess Corporation
Matthew G. Parsell	Assistant Director, Natural Gas Division, Indiana Office of Utility
Dave Pfeifer	Vice President – Energy, EnForm Consulting, LP
Richard J. Rudden	President & CEO, R. J. Rudden Associates, Inc.
Glen R. Schwalbach	Assistant Vice President Corporate Planning, Wisconsin Public Service Corporation
Leigh Spangler	President, Latitude Technologies Inc.
Paul J. Szykman	Manager - Rates & Strategic Planning, UGI Utilities, Inc.
Craig White	Acting Chief Operating Officer, Philadelphia Gas Works



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RGQ Distribution (continued):

Executive Committee:

Jim Buccigross, Executive Committee Chairman
Mike Novak, Vice Chair of the EC representing the RGQ

Customer Processes Subcommittee:

Barb Fatina, Exelon Energy
Bill Oppenheim, Peco Energy Company

Supplier-Utility Interface Subcommittee:

Suzanne Calcagno, UBS Warburg Energy, LLC

Technical Electronic Implementation Subcommittee:

George Behr, Energy Services Group, Inc.

Glossary Subcommittee:

Howard Gorman, RJ Rudden Associates
Don Sytsma, RJ Rudden Associates

Gas Practices Inventory Task Force:

Bruce Hayes, Ohio Consumers Counsel
Ken Yagelski, Washington Gas