

North American Energy Standards Board

1301 Fanin, Suite 2350, Houston, Texas 77002
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com

Home Page: www.naesb.org

2004 Draft RGQ Annual Plan

Action Item, Description and Priority Category		Completion Quarter	Subcommittee Assignment
1	Inventory Existing Natural Gas Practices within States ¹ Conduct inventory of existing natural gas practices in various states. Status: Underway.		Retail Gas Business Practice Inventory Task Force
2	Examine Wholesale Gas Quadrant EDM Standards Review NAESB Wholesale Gas Quadrant's (formerly known as GISB) "Electronic Delivery Mechanisms" manual to determine whether the standards within should be modified and/or adopted for use in the Retail Gas Quadrant. Status: Underway, being coordinated with REQ and WGQ.	2004	Technical Electronic Implementation
3	Creditworthiness Standards Develop practices for extending commercial credit by Distributors to Suppliers to cover financial risk. Status: Underway, being coordinated with REQ.	3rd Qtr 2003	Supplier-Utility Interface
4	Supplier Licensing Develop practices for licensing Suppliers with state utility commissions.	2005	Supplier-Utility Interface
5	Customer Usage Information Develop practices for exchanging and retaining customer usage information. (For example: historical usage, pre-enrollment oriented, enrollment oriented and billing oriented usage.)	2 nd Qtr. 2004	Customer Processes Subcommittee
6	Customer Enrollment, Switching & Dropping Develop practices for submitting and receiving, processing and fulfilling a customer's request to enroll with or leave a supplier (including suppliers dropping customers) and for maintaining current customer account information, and for notifying affected parties.	3 rd Qtr. 2004	Customer Processes
7	Billing & Payments Develop practices for billing customers and remitting payments to parties providing services to the customer. Status: Underway, being coordinated with REQ.	3rd Qtr 2003	Customer Processes
8	Customer Information Develop practices for the release, collection, exchange and maintenance of customer information between and among market participants, such as customer authorization, pre-enrollment information, customer lists, enrollment information and post-enrollment information. Develop procedures and protocols for communicating the nature & level of a customer's service as human needs, firm, interruptible, critical needs, and/or building protection for emergency services.	4 th Qtr. 2004	Customer Processes
9	Customer Inquiries Develop procedures for responding to customer inquiries directed to Distributors and/or Suppliers and for notification of the other party.	2005	Customer Processes
10	Examine Wholesale Gas Quadrant Non -EDM Standards	4 th Qtr. 2004	Supplier-Utility Interface

¹ This is an ongoing item designed to serve as a resource to other RGQ subcommittees.

North American Energy Standards Board

1301 Fanin, Suite 2350, Houston, Texas 77002
 Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com

Home Page: www.naesb.org

2004 Draft RGQ Annual Plan

Action Item, Description and Priority Category		Completion Quarter	Subcommittee Assignment
Review NAESB Wholesale Gas Quadrant Non-EDM manuals to determine whether the standards within should be modified and/or adopted for use in the Retail Quadrants.			
11	Market Participant Interactions Develop model practices to support interactions between Distribution Companies and/or registration agents and Suppliers, such as supplier registration processes, governing documents, and roles and obligations of both Distribution Company and/or registration agent and Supplier (e.g. content and framework of governing documents or orders).	1 st Qtr. 2004	Supplier-Utility Interface
12	Distribution Company - Supplier Disputes Develop dispute resolution procedures applicable to differences between Distribution Companies and Suppliers.	2 nd Qtr. 2004	Supplier-Utility Interface
Data Exchange Protocols ²			
13	Electronic Delivery Mechanisms Develop electronic delivery mechanism guidelines including but not limited to: transactional data interchange, web sites, and bulletin boards. Status: Underway, being coordinated with RGQ. <i>Note: This item to be split into two separate items dealing with Electronic Transport and QEDM pending language submitted by the TEIS chairs.</i>	ET 2 nd Qtr. 2004 QEDM 4 th Qtr. 2004	Technical Electronic Implementation ³
14	Technical Electronic Implementation Standards - Billing & Payments Status: Dependent on completion of Item 1.	2 nd Qtr. 2004	Technical Electronic Implementation
15	Technical Electronic Implementation Standards - Customer Enrollment and Switching Status: Dependent on completion of Item 3.	4 th Qtr. 2004	Technical Electronic Implementation
16	Technical Electronic Implementation Standards - Metering Status: Dependent on completion of Item 5.	2005	Technical Electronic Implementation
17	Technical Electronic Implementation Standards - Load Profiling Status: Dependent on completion of Item 7.	2005	Technical Electronic Implementation
18	Technical Electronic Implementation Standards - Customer Information Status: Dependent on completion of Item 6.	2005	Technical Electronic Implementation
Provisional Activities			
Review security standards as may be deemed necessary; Public Key Infrastructure (PKI).			
"Energy Day" Standard - including assessment of changes to existing NAESB standards.			
Program of Standards Maintenance & Fully Staffed Standards Work⁴			
Business Practice Requests		Ongoing	Assigned by

² Data exchange standards for Uniform Business Practices should be completed by the end of the quarter following the quarter in which the Executive Committee adopts the model business practices for that area of focus.

³ The TEIS is assigned the completion of any technical work forwarded to them by the business development subcommittees ideally one quarter after receipt of forwarded work.

⁴ This work is considered routine maintenance and thus the items are not separately numbered.

North American Energy Standards Board

1301 Fanin, Suite 2350, Houston, Texas 77002
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com

Home Page: www.naesb.org

2004 Draft RGQ Annual Plan

Action Item, Description and Priority Category	Completion Quarter	Subcommittee Assignment
Information Requirements and Technical Mapping of Business Practices	Ongoing	the EC on a request by request basis Assigned by the EC on a request by request basis
Ongoing Interpretations for Clarifying Language Ambiguities	Ongoing	Assigned by the EC on a request by request basis
Ongoing Maintenance of Code Values and Other Technical Matters	Ongoing	Assigned by the EC on a request by request basis
