



North American Energy Standards Board

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TO: NAESB Retail Electric Quadrant/Retail Gas Quadrant Technical Electronic Implementation Subcommittee & Wholesale Gas Quadrant Electronic Delivery Mechanism, Posting for Interested Industry Participants

FROM: Meghan McMillan, NAESB Staff

RE: Final Minutes from the NAESB Retail Electric Quadrant/Retail Gas Quadrant Technical Electronic Implementation Subcommittee & Wholesale Gas Quadrant Electronic Delivery Mechanism Conference Call – December 15, 2003

DATE: January 20, 2004

**Retail Electric Quadrant/Retail Gas Quadrant TEIS
and
Wholesale Gas Quadrant EDM
December 15, 2003
Final Minutes**

1. Welcome

Mr. Behr opened the meeting. Introductions were made. Ms. McMillan gave the antitrust advice. Mr. Dodson moved, seconded by Mr. Burden to adopt the agenda as written. The agenda was adopted as written. It was decided to postpone adoption of the draft minutes until the next meeting.

2. Review of Posted IET Draft Document

Mr. Behr stated he would like to review the progress on open issues assigned to individuals at the last meeting.

Mr. Burden noted his work on the AS2 issue is posted as a work paper for the meeting, and reviewed the contents of the posted document. He suggested the subcommittee look at eliminating all references to AS2 in the documents being drafted. It was agreed to forward this suggestion on to the EC for consideration and comment. Mr. Behr stated in response to his assignment he included a sample Technical Exchange Worksheet in the IET document.

There was discussion concerning the version name of this new document. It was noted that at the last Executive Committee meeting the EC members voiced their preference for a version number of 1.0. The consensus of the subcommittee was that the members prefer the version number 2.0. It was decided to use the version number 2.0 and noted that the subcommittee would draft a recommendation to the EC regarding the version number. Mr. Stender stated he would draft a motion for the EC regarding the version number, which will include the background for this decision.

There was a discussion concerning definitions and it was noted that at the EC meeting a suggestion was made that all identical terms carry the same definitions. It was decided to use the established NAESB definition were applicable, and where different definitions are necessary different terms will be used. It was noted that any suggested definitions will need to go through the Glossary Subcommittee.



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3. Review of Other Documents

It was noted that extensive discussion on additional documents would be done during the January meeting.

4. Next Meeting

Mr. Behr stated the next meeting will be held on January 21-22, 2004.

5. Other Business

It was suggested that the agenda for the next meeting should include a discussion of the development of the QEDM documents.

6. Adjourn

Ms. Wise moved, seconded by Mr. Stender to adjourn the meeting on December 15, 2003 at 2:33 p.m. Central.

7. Attendees

Name	Company
Behr, George	ESG
Burden, Christopher	Williams Gas Pipeline
Dodson, Greg	Dominion Resources Services
Jarrett, Mark	Southern Company
Johnson, Dave	Systrends
McMillan, Meghan	NAESB
Rothfuss, Dan	Cinergy
Stender, Mike	El Paso
Wise, Barbara	Baltimore Gas & Electric