



## North American Energy Standards Board

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**TO:** NAESB REQ and RGQ Technical Electronic Implementation Subcommittee & WGQ Electronic Delivery Mechanism Subcommittee, Posting for Interested Industry Participants

**FROM:** Meghan McMillan, NAESB Staff

**RE:** Final Minutes from the NAESB REQ and RGQ Technical Electronic Implementation Subcommittee & WGQ Electronic Delivery Mechanism Subcommittee Conference Call – March 16, 2004

**DATE:** April 13, 2004

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**REQ and RGQ Technical Electronic Implementation Subcommittee &  
WGQ Electronic Delivery Mechanism  
March 16, 2004 (10:00am – 12:00pm Central)  
Final Minutes**

### 1. Welcome

Mr. Behr noted the additional work done on the RxQ EMD document has not been posted yet and suggested this discussion be postponed until the next meeting. It was agreed to postpone discussion of this topic. Mr. Behr welcomed participants and introductions were made. Mr. Jarrett gave the anti-trust advice. Ms. Alexander moved, seconded by Mr. Jarrett to adopt the agenda as modified. The agenda was adopted as modified absent objection.

### 2. Review of IET Draft and Prepare for Publication

Mr. Behr reviewed the action items assigned during the last meeting. It was noted that consistent PGP references, time stamp consistency, and the cross-reference document scrub all looked okay. No specific comments were noted on this draft of the document.

Mr. Rothfuss moved, seconded by Ms. Alexander that the subcommittee accept this IET document and send the recommendation out for thirty day comment. The motion passed absent objection.

### 3. Next Meeting

During the next meeting the subcommittees will discuss the RxQ EDM document. Members of the WGQ were invited to participate and submit comments. The next conference call was scheduled for March 30 (10:00 a.m. – 11:00 a.m. Central). The group also agreed to schedule a face-to-face meeting on April 20 in Richmond, VA.

### 4. Other Business

No other business was discussed.

### 5. Adjourn

The meeting adjourned on March 16, 2004 at 10:46 a.m. Central.



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### 6. Attendees

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Name	Company
Behr, George	Energy Services Group
Dodson, Greg	Dominion Resources Services
Jarrett, Mark	Southern Company
Kimbel, Tran	Dominion Resources Services
McMillan, Meghan	NAESB
Rothfuss, Dan	Cinergy
Spangler, Leigh	Latitude Technology
Wise, Barbara	Baltimore Gas & Electric
Zollars, Richard	Dominion Retail