

North American Energy Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com
Home Page: www.naesb.org

TO: Interested Industry Participants
FROM: TEIS(REQ)/EDM(WGQ) Chairs (Leigh Spangler, Christopher Burden, Dick Brooks)
RE: Draft Minutes from the Joint Meeting between the Technical Electronic Implementation Subcommittee (TEIS) and the Electronic Delivery Mechanisms (EDM) Subcommittee, March 5, 2003
DATE: March 5, 2003

1. Administrative

Leigh Spangler opened the meeting. Participants in the meeting and on the conference call introduced themselves. Christopher Burden gave the anti-trust advice. Kim Van Pelt went over housekeeping items for those members who attended in person. The agenda was adopted as posted.

2. Information Sharing and Discussion

The TEIS is a subcommittee of the Retail Electric Quadrant (REQ) of NAESB.
The EDM subcommittee is a subcommittee of the Wholesale Gas Quadrant (WGQ) of NAESB.

Presentations

Mr. Spangler presented an overview of the NAESB WGQ 1.5 EDM standards and a little of the history behind their creation.

Theresa Hess presented an overview of the REQ TEIS work plan, timeline, and progress. She also brought some questions from the TEIS for the EDM Subcommittee to consider. It was decided to address these questions in a future joint meeting between the TEIS and the EDM Subcommittee.

Shared NAESB EDM standards

Discussion moved on to considering the possibility of having one set or subsets of the EDM standard(s) for the entire NAESB organization. The general opinion voiced in this meeting was that the EDM communication protocol would be the most logical and practical section of the EDM to standardize across all 4 quadrants, thus providing a core communication platform.

It was mentioned that NAESB had not yet decided on how best to handle those instances when standards were the same between 2, 3, or all 4 quadrants. Will each quadrant be publishing its own set of standards? If there are cross-quadrant standards, how will the timing of publication be handled? It was suggested that if it was decided in the future to have one set of EDM standards for all of NAESB, then it might be best to have a NAESB subcommittee (not a quadrant subcommittee) created to maintain that set of EDM standards at that time.

Some of the current issues with combining the WGQ EDM manual with the REQ EDM red lined work paper are:

- 1) use of DUNS+4 (WGQ only uses the DUNS)
- 2) using one FROM identifier for many underlying companies (e.g. if El Paso were to send El Paso's DUNS for all transactions involving subsidiaries with their own DUNS numbers like CIG, El Paso, Tennessee, etc)

North American Energy Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com

Home Page: www.naesb.org

- 3) XML (the WGQ does not support XML)
- 4) Time Stamp (the WGQ EDM uses CST as an assumed time zone)

Every quadrant has unique needs for common codes, website look and feel, document definitions and formats, among other things. The general opinion voiced in this meeting was that the EDM communication protocol could potentially, technically be standardized across NAESB quadrants, i.e. - Tab 6 of the WGQ EDM Manual could be considered as a standalone document. Tab 6 has the heading "Technical Implementation - Internet EDI/EDM and BATCH FF/EDM" and has as a description "Provides an overview of the business process for Internet EDI/EDM and Batch FF/EDM."

REQ TEIS would like to have some direction on this issue relatively quickly because they are in the process of evaluating the WGQ EDM manual for use in the REQ quadrant. Mention was made that there are some proposed modifications under discussion within the REQ TEIS.

Before any further research is done on this issue, it was decided to bring this proposal to the WGQ EC and the REQ EC for discussion at the next face-to-face meeting in April 2003.

Other Discussion

Discussion then moved on to other topics. The next question that was posed was, "Since NAESB is a member of DISA, does the membership exist at the NAESB level, or at the quadrant level? How should we proceed with multiple quadrants and representing the organization? The members in attendance were of the opinion that the membership was a NAESB membership and not a quadrant membership. No formal vote was taken.

Lastly, it was noted that there was a WGQ Annual Plan action item for the EDM Subcommittee that states: "Preparation of documents and submission of EDM standards to ANSI for approval as ANSI standards." It was decided that it would be better to come back to this action item after the possibility of having one set of the EDM standards for the entire NAESB organization had been more thoroughly explored.

3. Upcoming Meetings

It was suggested the next joint TEIS/EDM subcommittee meeting could be held in Los Angeles on April 15 or 16, 2003, pending checking with the host. It will be hosted by Southern California Edison. Mr. Spangler offered to contact the host.

North American Energy Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002
 Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com
 Home Page: www.naesb.org

Meeting Attendees

Attendee	Organization	3/5/2003	In Person/ Phone	NAESB Member?
WGQ Pipelines:				
Christopher Burden	Williams Gas Pipeline	√	In Person	√
Tom Gwilliam	Iroquois Gas Transmission System	√	In Person	√
Jeff Galdenzi	Iroquois Gas Transmission System	√	In Person	√
Michael Stender	El Paso	√	In Person	√
WGQ Services:				
Lee Spangler	Latitude Technologies	√	In Person	√
Greg Dodson	Dominion Resources Services	√	In Person	√
RGQ Services:				
George Behr	Energy Services Group	√	In Person	
REQ Services:				
Dick Brooks	Systrends	√	Phone	
Jesse Cline	EC Power	√	In Person	
Rob Lieber	CMS Energy	√	Phone	
Barbara Wise	Baltimore Gas & Electric	√	Phone	
Ken Thiry	Wisconsin Public Service	√	Phone	
Annancio Marino	PA PUC	√	Phone	

Bold signifies an REQ TEIS or WGQ EDM Chair

nv – not voting