

**Retail Electric Quadrant  
Technical Electronic Implementation Subcommittee  
March 3-4, 2003  
Draft Minutes**

**Day One**

**1. Welcome**

Mr. Jarrett opened the meeting. Mr. Burden gave the antitrust guidelines. Introductions were made in the room and on the phone. Mr. Dodsen moved the agenda and Mr. Burden seconded. It was agreed that we would wait and adopt the minutes from the February 12-14<sup>th</sup> minutes at the April meeting in California.

**2. Status Review**

Sections still to be reviewed are Tab 4, 5, 10, and the testing guidelines.

**3. Begin Work Session, Tab 4.**

The subcommittee decided to work on Tab 4 because the author of Tab 5 was going to be attending the meeting in person on Day two. Tab 4 was redlined and marked as reviewed. The group decided that Tab 10 would not be done and that in its place adobe versions of the redlined documents would be posted so that anyone who wanted to know what changes were made to the WGQ EDI EDM 1.6 standard could review for themselves.

**4. Recess**

Day one of the meeting recessed at 4:57 p.m. CDT.

**Day Two**

**1. Administrative**

Mr. Jarrett opened the meeting and reminded everyone of the antitrust guidelines.

**2. Status Review**

Mr. Jarrett reviewed the progress made during day one of the meeting.

**3. Begin Work Session**

The group worked on Tab 5 since the author of the first cut redlined changes was in attendance. Tab 5 was completed but it was agreed that Tab 5 would be reviewed at the April meeting since the document had a lot of detail and the work was done very quickly. The group agreed to postpone the Testing guidelines section till the April meeting. An issue was raised that to have standards the examples should be ones that actually work in real time. Therefore there is an issue to who is going to go forth and spend resources to see that the standards that are written actually work. The group then decided that owners should be assigned to the issues on the issues log. (See attached)

**4. Recess**

Day Two of the meeting recessed at 3:43 p.m. CDT

**Issues Log Assignments**

1. Jesse Cline
2. Dick Brooks
3. TBD (hold)
4. Hold

5. Dick Brooks
6. TBD
7. TBD Pending
8. SUIS
9. TBD
10. WEQ
11. Dick Brooks
12. Have enough info
13. Jesse Cline/Dick Brooks
14. TBD
15. Jesse Cline
16. Depending on 3/5 meeting
17. Depending on 3/5 meeting
18. Depending on 3/5 meeting
19. TBD
20. EC level (Needs to be a NAESB item instead of a Quadrant Item)
21. EC level