



## North American Energy Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@aol.com](mailto:naesb@aol.com)  
Home Page: [www.naesb.org](http://www.naesb.org)

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**TO:** Retail Electric Quadrant Interested Parties  
**FROM:** Dick Brooks, Systrends Inc.  
**RE:** Draft Agenda for [Retail Electric Quadrant TEIS Meeting](#) – [March 3-5, 2003](#)  
**DATE:** [February 28, 2003](#)

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### NORTH AMERICAN ENERGY STANDARDS BOARD RETAIL ELECTRIC QUADRANT TEIS

[March 3, 2003 – 9:00 – 5:00 CST](#)  
[March 4, 2003 – 8:30 – 5:00 CST](#)  
[March 5, 2003 – 9:00 – 12:00 CST \(Joint meeting TEIS/EDM\)](#)

#### MEETING ANNOUNCEMENT

The Technical Electronic Implementation Subcommittee (TEIS) will hold a face-to-face working session to advance progress on the Electronic Delivery Mechanism Annual Plan deliverable. Below are the meeting arrangements:

#### WHERE:

##### March 3-4

Hosted by Reliant Energy Retail Services  
Metro Building, 1201 Louisiana Street  
Houston, Texas 77002

Contact: Theresa Hess  
[thess@reliant.com](mailto:thess@reliant.com)

##### March 5

Hosted by CMS Panhandle Pipe Line  
5444 Westheimer  
Houston TX 77056

Conference Room 700  
Contact: Kim Van Pelt

#### **NOTE FOR THOSE ATTENDING ON MARCH 3-4**

**For security purposes, it is important that Reliant receive notice prior to the meeting. Please notify Theresa Hess [thess@reliant.com](mailto:thess@reliant.com) if you plan to attend the meeting.**

**WHEN:** [March 3 9:00 – 5:00 PM CST](#)  
[March 4 8:30 – 5:00 PM CST](#)  
[March 5 9:00 – 12:00 noon CST](#)

**A conference call number will be available for March 3-4. Please contact the NAESB office at 713-356-0060 for conference calling information.**



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Any materials for the meeting will be posted on the NAESB web site at:

[http://www.naesb.org/req\\_teis.htm](http://www.naesb.org/req_teis.htm)

The meeting is open to any interested party. As always, the chair reserves the right to extend the time of the meeting to ensure that agenda items are addressed.

Best Regards, Dick Brooks



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### RETAIL ELECTRIC QUADRANT TEIS FACE-TO-FACE WORK SESSION

#### DRAFT AGENDA

**March 3, 2003 9:00 – 5:00 PM CST**

9:00 a.m.	Welcome	Jarrett
	<ul style="list-style-type: none"><li>• Welcome to members and attendees</li><li>• Roll Call</li><li>• Antitrust Guidelines</li><li>• Adoption of Agenda</li><li>• Adoption of Draft Minutes of February 12-14 meeting</li></ul>	
9:30	Status Overview	ALL
10:00	Begin Work Session, resume with Tab 10	
12:00	Break – Lunch	
1:00	Resume work session	
3:00	Break	
3:15	Resume work session	
5:00	Adjourn	



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### DRAFT AGENDA

**March 4, 2003 8:30 – 5:00 PM EST**

8:30 a.m.	Welcome	Jarrett
	<ul style="list-style-type: none"><li>• Welcome to members and attendees</li><li>• Roll Call</li><li>• Antitrust Guidelines</li></ul>	
9:00	Status Overview	Jarrett
9:30	Resume Work Session	All
12:00	Break – Lunch	
1:00	Resume work session	
4:30	Other Business	
5:00	Adjourn	



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### DRAFT AGENDA

**March 5, 2003 9:00 – 12:00 PM EST**

9:00 a.m.	Welcome	Spangler
	<ul style="list-style-type: none"><li>• Welcome to members and attendees</li><li>• Roll Call</li><li>• Antitrust Guidelines</li></ul>	
9:30	Information Sharing and Discussion	
12:00	Adjourn meeting	

Hotel information and directions to the meeting location are available on NAESB's web site:

[http://www.naesb.org/pdf/req\\_teis030303ma.pdf](http://www.naesb.org/pdf/req_teis030303ma.pdf)