



**TO:** NAESB Retail Electric Quadrant, Posting for Interested Industry Participants  
**FROM:** Meghan McMillan, NAESB Staff  
**RE:** Draft Minutes from the NAESB Retail Electric Quadrant Technical Electronic Implementation Subcommittee Meeting - February 12, 2003  
**DATE:** February 24, 2003

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**Retail Electric Quadrant  
Technical Electronic Implementation Subcommittee  
February 12-14, 2003  
Draft Minutes**

**Day One**

**1. Welcome**

Mr. Brooks opened the meeting and gave the antitrust guidelines. Introductions were made in the room and on the phone. Minor changes were made to the agenda. Ms. Hess moved, seconded by Mr. Dodson, to adopt the agenda as revised. Upon a procedural vote, the agenda was adopted as revised. Changes were made to the REQ TIES draft minutes of January 16, 2003. Ms. Hess moved, seconded by Mr. Burden, to adopt the minutes as modified. Upon a procedural vote, the minutes were adopted as modified. It was noted that the vote to adopt the draft minutes of January 16, 2003 did not include the attachment to those minutes.

**2. Status Overview**

The last REQ TEIS meeting focused on the Introduction and the Executive Summary sections of the EDM Document. The subcommittee skipped the Business Processes and Practices section because the author was not present and started work on Tab 6.

**3. Begin Work Session, resume with Tab 6**

It was noted that the redlined changes made in Tab 6 appear to have been accepted. The subcommittee decided to start with the original EDM document for this meeting and incorporate the redlined changes into this original document. For changes made to the workpaper during the meeting, please refer to the attachment to these minutes. It was noted that the open issue log would be posted to the NAESB web site and distributed on the REQ list serve.

Day one of the meeting recessed at 3:56 p.m. CDT.

**Day Two**

**1. Administrative**

Mr. Brooks opened the meeting and reminded participants of the antitrust guidelines.

**2. Status Overview**

Mr. Brooks reviewed the progress made during day one of the meeting. He noted the group worked on recovery efforts for the changes in Tab 6 and identified an open issues list.

**3. Begin Work Session**

For changes made to the workpaper on day two of the meeting, refer to the attachment to these minutes.



## North American Energy Standards Board

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It was decided to hold the next REQ TEIS meeting on March 3 (9:00 – 5:00), 4 (8:30 – 5:00) and 5 (time TBD). On March 5, the REQ TEIS will meet jointly with the WGQ EDM Subcommittee. The group also agreed to hold another meeting on April 14-15, 2003, possibly hosted by Southern California Edison.

Day two of the REQ TEIS meeting recessed at 3:28 p.m. CDT.

### **Day Three**

#### **1. Administrative**

Mr. Brooks opened the meeting and reminded participants of the antitrust guidelines. Introductions were made in the room and on the phone.

#### **2. Status Overview**

Mr. Brooks noted the TEIS completed their first review of Tab 6 of the EDM document and identified several open issues. The subcommittee decided to defer review of tabs four and five because the authors were not present at this meeting. It was agreed to begin work on Tab 10.

Mr. Brooks noted one of the sections in the document that the subcommittee has not reviewed yet contains language that has caused concern among NAESB members. Ms. Hess noted the TEIS did start reviewing that section and removed the entire page containing the referenced statement, but it was later decided to defer discussion of that section. Mr. Brooks suggested there be a clear separation between what the TEIS has reviewed and what it has not. Ms. Hess noted the TEIS should be clear about items the subcommittee is not addressing. It was decided to remove the sections that have not been reviewed from the redlined EDM document, and to insert a water-mark labeling reviewed pages as 'TEIS reviewed' and pages that have not been reviewed as 'not reviewed'

#### **3. Begin Work Session**

The REQ TEIS began work on Tab 10. For redline changes made to this document on day three of the meeting refer to the attachment to the minutes.

#### **4. Other Business**

Mr. Brooks reviewed the tentative schedule for next two meetings. March 3 (9:00 – 5:00), 4 (8:30 – 5:00) and 5 (time TBD) at Reliant in Houston, TX. On March 5, 2003 the REQ TEIS will attempt to coordinate a joint meeting with the WGQ EDM Subcommittee. The second meeting will be in Las Angeles hosted by Southern California Edison on April 15-16, 2003 (8:30 – 5:00 both days).

#### **5. Adjourn**

Mr. Jarrett moved, seconded by Mr. Burden to adjourn the meeting 9:32 a.m. CDT.



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### 6. Meeting Attendees

Name	Company	In Person/Phone
Arroyo, Heidi	SCE	In Person
Brooks, Dick	Systrends	In Person
Burden, Christopher	Williams Gas Pipeline	In Person
Cline, Jesse	EC Power	Phone
Dodson, Greg	Dominion Resources Services	In Person
Hess, Theresa	Reliant Energy Retail Services	In Person
Jarrett, Mark	Southern Company	In Person
Kerver, Ron	Consumers Energy	Phone
McMillan, Meghan	NAESB	Phone
Seshadri, Vijay	PSEG	Phone
Thiry, Ken	Wisconsin Public Service	Phone
Van Pelt, Kim	Panhandle Eastern Pipeline	Phone
Wise, Barbara	Baltimore Gas & Electric	Phone