



**TO:** NAESB Retail Electric Quadrant, Posting for Interested Industry Participants  
**FROM:** Meghan McMillan, NAESB Staff  
**RE:** Final Minutes from the NAESB Retail Electric Quadrant Technical Electronic Implementation Subcommittee Meeting - January 16-17, 2003  
**DATE:** February 4, 2003

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**Retail Electric Quadrant  
Technical Electronic Implementation Subcommittee  
Thursday - Friday, January 16-17, 2003  
Final Minutes**

**Day One**

**1. Welcome**

Mr. Brooks opened the meeting and gave the antitrust guidelines. Mr. Kerver moved, seconded by Mr. Robertson to adopt the agenda. Upon a procedural vote, the agenda was adopted as written. Mr. Kerver moved, seconded by Ms. Hess, to adopt the December 5, 2002 draft minutes as revised. Upon a procedural vote, the December 5, 2002 draft minutes were adopted as revised. Ms. Hess noted the November 19, 2002 minutes should be revised to reflect that they are final. Introductions were made around the room.

**Update on Coordination with WGQ EDM**

Mr. Burden stated the WGQ EDM Subcommittee has scheduled a meeting for late January. There was initial discussion about having another meeting in February that would link up with REQ TEIS efforts. There was some concern about pursuing cross-quadrant coordination at this point in the process. There was a general agreement that the REQ TEIS would attempt to schedule a meeting in February back-to-back with the WGQ EDM subcommittee.

Mr. Burden referred participants to a proposal to develop the Technical Advisory Subcommittee, which would help ensure the technical subcommittees for all four quadrants are coordinated and sharing their work appropriately. It was suggested that all subcommittees across quadrants put a discussion of this subcommittee on their agendas in the near future.

**2. Review/discuss proposed changes per Section (Tab)**

The group reviewed the redlined REQ EDM document compiled by Mr. Seshadri. Mr. Kerver noted suggested changes to the document during the meeting. For changes made to the REQ EDM document during the meeting on January 16, 2003, please reference the attachment to the minutes. All participants were invited to contribute suggested changes to the document.

**Day Two**

**1. Status Review - Plan the day's activities**

Mr. Brooks opened the meeting and introductions were made. He gave a brief summary of the progress on the first day of the meeting, during which the TEIS discussed the introduction and executive summary sections of the REQ EDM document.

**2. Continue Work Session**



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Please reference the attachment to the minutes for a record of changes made on January 17, 2003 at the meeting.

### 3. Other Business

It was agreed to schedule the next TEIS meeting for two and a half days on February 12 (8:00am – 5:00pm), 13 (8:00am – 5:00pm) and 14 (8:00am – 12:00pm) in Atlanta, GA.

### 4. Adjourn

Mr. Kerver moved, seconded by Mr. Dodson, to adjourn the meeting on January 17, 2003 at 12:34pm CDT.

### 5. Meeting Attendees

Name	Company	In Person/Phone
Arroyo, Heidi	Southern California Edison	In person
Brooks, Dick	Systrends	In person
Burden, Christopher	Williams Gas Pipe line	Phone
Darnell, Dave	Systrends	In person
Dodson, Greg	Dominion Resource Services	In person
Hess, Theresa	Reliant Energy Retail Services	In person
Jarrett, Mark	Southern Company	In person
Kerver, Ron	Consumers Energy	In person
McKeever, Deborah	Oncor Group	Phone
McMillan, Meghan	NAESB	Phone
Robertson, Johnny	TXU Business Service	In person
Seshadri, Vijay	PSE&G	In person
Thiry, Ken	Wisconsin Public Service	Phone
Wilen, Eric	NYSEG	Phone
Wise, Barbara	Baltimore Gas & Electric	Phone