

# Virginia

## Supplier Licensing Requirements

### Registration with LDC

See Final Rule 20 VAC 5-312-50 ( <http://www.state.va.us/scc/caseinfo/pue/case/e010013c.pdf> and [http://www.state.va.us/scc/caseinfo/pue/case/e010013\\_312\\_fincln.pdf](http://www.state.va.us/scc/caseinfo/pue/case/e010013_312_fincln.pdf) )

Supplier is to furnish LDC and transmission provider with proof of licensure from the State Corporation Commission (“SCC” or “Commission”). A supplier is to provide notice of any suspension or revocation of its license.

Supplier must also complete application agreement with the LDC.

### Application Requirements

See Final Rule 20 VAC 5-312-50 ( <http://www.state.va.us/scc/caseinfo/pue/case/e010013c.pdf> and [http://www.state.va.us/scc/caseinfo/pue/case/e010013\\_312\\_fincln.pdf](http://www.state.va.us/scc/caseinfo/pue/case/e010013_312_fincln.pdf) )

A supplier shall comply with all requirements of the SCC's licensure process and any registration processes required by the LDC and the transmission provider.

All suppliers must be licensed to participate in the Company's choice programs. The Commission requests the supplier provide a significant amount of information which include business information, as well as information on technical fitness and financial integrity. The request for information also requires suppliers to provide:

- If an affiliated supplier, a description of internal controls the applicant has designed to ensure that employees, contractors, and agents that are engaged in certain activities do not receive information that would give the affiliated supplier an undue advantage.
- Sufficient information to demonstrate, financial fitness commensurate with the services to be provided. Applicant must submit certain information related to general financial fitness.
- Sufficient information to demonstrate technical fitness commensurate with the service or services to be provided.
- Billing service options the applicant intends to offer and a description of the applicant's billing capability including a description of any related experience.

For a complete list of items that are required, please see the Final Rules Summary or the Final Rules Attachment A, pages 16-21.

### Renewal Requirements

See Final Rule 20 VAC 5-312-50 ( <http://www.state.va.us/scc/caseinfo/pue/case/e010013c.pdf> and [http://www.state.va.us/scc/caseinfo/pue/case/e010013\\_312\\_fincln.pdf](http://www.state.va.us/scc/caseinfo/pue/case/e010013_312_fincln.pdf) )

A license to conduct business as a supplier is valid until revoked or suspended by the SCC after providing due notice and an opportunity for a hearing, or until the supplier abandons its license.

### License Fee

See Final Rule 20 VAC 5-312-50 ( <http://www.state.va.us/scc/caseinfo/pue/case/e010013c.pdf> and [http://www.state.va.us/scc/caseinfo/pue/case/e010013\\_312\\_fincln.pdf](http://www.state.va.us/scc/caseinfo/pue/case/e010013_312_fincln.pdf) )

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A \$250 registration fee is required and payable to the SCC.

#### Action Against Supplier

See Final Rule 20 VAC 5-312-50 ( <http://www.state.va.us/scc/caseinfo/pue/case/e010013c.pdf> and [http://www.state.va.us/scc/caseinfo/pue/case/e010013\\_312\\_fincln.pdf](http://www.state.va.us/scc/caseinfo/pue/case/e010013_312_fincln.pdf) )

- The SCC may refuse to issue a license, revoke or suspend a license.
- Prior to imposing a non-emergency related restriction or disqualification on a supplier, the LDC is to notify the supplier of the impending restriction or disqualification and its effective date, the alleged action or inaction that merits such restriction or disqualification, and the actions, if any, that supplier may take to avoid the restriction or disqualification.