



North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

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Home Page: www.naesb.org

TO: REQ/RGQ SUIS members, Posting for Other Interested Industry Participants
FROM: Bill Newbold, Detroit Edison, REQ SUIS Co-Chair
Suzanne Calcagno, UBS Warburg Energy, RGQ SUIS Co-Chair
RE: Agenda for REQ/RGQ SUIS Meeting (Conference Call) July 31, 2003
DATE: July 22, 2003

**NORTH AMERICAN ENERGY STANDARDS BOARD
RETAIL ELECTRIC QUADRANT/RETAIL GAS QUADRANT
Joint Supplier-Utility Interface Subcommittee (SUIS) Meeting**

MEETING ANNOUNCEMENT – CONFERENCE CALL

WHEN: Thursday July 31, 2003

12 Noon – 4 PM, Central Daylight Time

TELECONFERENCING INFORMATION: Please contact the NAESB Office at 713-356-0060 for dial-in information.

PURPOSE: To continue the review of the proposed creditworthiness Model Business Practices begun at the July 15-16, 2003 Meeting in Columbus Ohio.

The principal workpaper for this meeting will be the latest version of the Creditworthiness document, “**Credit V8-4**”, along with spreadsheet of compiled comments updated to reflect the progress made in the July 15-16 meeting.

Any additional materials for the meeting will be emailed to the participants and posted on the web site.

The meeting is open to any interested party. As always, the chair reserves the right to extend the time of the meeting to ensure that agenda items are addressed. The times indicated on the agenda will be followed to ensure that agenda items are allotted appropriate time slots. Should an agenda item conclude earlier than its stated time slot, the remaining time can be allotted to other agenda items at the discretion of the chair.

Please feel free to call the NAESB office should you have any questions or comments.



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Joint Supplier-Utility Interface Subcommittee Meeting

DRAFT AGENDA

CONFERENCE CALL

July 31, 2003 – 12:00 noon - 4:00 pm (Central Daylight Time)

1. **Administrative (12:01 pm – 12:15 pm)**
 - Welcome to members and attendees
 - Antitrust Guidelines
 - Introductions
 - Adoption of Agenda
 - Adoption of Draft Minutes of July 15-16, 2003 SUIS meeting

2. **Review of Creditworthiness Document (Credit V8-4.doc) (12:15 – 3:45 pm)**
 - Continued review of comments on creditworthiness Model Business Practices
 - Beginning with Section 1.3.11
 - 23 compiled comments that were not reviewed on July 15 – 16
 - Other comments as applicable

3. **SUIS Next Steps (3:45 – 4:00 pm)**
 - Production and proofreading of clean set of Model Business Practices
 - Deletion of the process charts and model Non-Disclosure Agreement
 - Volunteers to Proof read prior to Posting
 - Posting date – Tuesday August 5
 - Voting Process
 - Time: August 11, 2003 12 noon – 2:00 pm
 - Procedure - suggestions

4. **Adjourn**