



North American Energy Standards Board

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Home Page: www.naesb.org

TO: NAESB Retail Electric Quadrant and Retail Gas Quadrant, Posting for Interested Industry Participants

FROM: Meghan McMillan, NAESB Staff

RE: Final Minutes from the NAESB Retail Electric Quadrant and Retail Gas Quadrant Supplier-Utility Interface Subcommittee Meeting – May 15, 2003

DATE: May 23, 2003

**Retail Electric Quadrant/Retail Gas Quadrant
Supplier-Utility Interface Subcommittee
May 15, 2003
Final Minutes**

1. Administrative

Mr. Newbold opened the meeting and gave the antitrust advice. Introductions were made in the room and on the phone. It was agreed to add a discussion of the format for the proposed standards under the next steps item on the agenda. Ms. Hess moved, seconded by Mr. Krauss to adopt the agenda. The agenda was adopted as amended absent objection. Changes were made to the draft minutes of April 3, 2003. Ms. Edwards moved, seconded by Mr. Minneman to adopt the April 3, 2003 draft minutes as amended. The amended draft minutes were adopted absent objection.

2. Review of Creditworthiness Document

The subcommittee began by reviewing the spreadsheet of comments submitted on Creditworthiness Draft 7. The comments spreadsheet was posted on the NAESB web site as a work paper for this meeting. For the following discussion, please refer to the attachment to these minutes to see the changes reflected in Draft 8.

There was a discussion of Mr. Novak's comment regarding proposed standard 1.3.6.1. Mr. Novak suggested language for this standard which was recorded in the comments spreadsheet and edited at the meeting. It was agreed to insert Mr. Novak's suggested language into Creditworthiness Draft 8.

The subcommittee discussed the removal of time periods and deadlines from all standards. Mr. Novak noted some of these decisions are situational and it might be more appropriate to allow each company to determine its own deadlines. He suggested the subcommittee review these deadlines individually to decide which should stay in and which should be altered or removed. The SUIS discussed and edited these standards where appropriate.

The SUIS discussed proposed standard 1.3.8.2, which concerns non-disclosure agreements. Mr. Novak suggested language which reflects that some tariffs or other regulations may already provide for confidentiality. Ms. Ray asked if this standard would allow for situations where parties did not wish to enter into a non-disclosure agreement. Mr. Newbold stated non-disclosure agreements are standard business practice. No changes were made to proposed standard 1.3.8.2 to reflect a situation in which the parties did not wish to enter a non-disclosure agreement. However, language was added to allow for non-disclosure that is provided for in governing documents.

The formatting of the document was discussed. It was agreed that Mr. Newbold would format the document as suggested, organizing the proposed standard by subject. It was decided that the SUIS would further discuss timeline and deadline issues in the proposed standard during the conference call on June 19, 2003.



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3. Next Steps

Mr. Newbold stated he would like the SUIIS to have the creditworthiness document close to being voted on in July. He suggested the SUIIS hold another call some time before the July meeting. The next face-to-face SUIIS meeting is scheduled for July 14 - 15, 2003 in Columbus, OH. This meeting will be held in conjunction with the REQ/RGQ CPS meeting, which is scheduled for July 16 - 17, 2003. It was noted the SUIIS would try to vote on the document at the end of the July meeting. A conference call was scheduled for June 19, 2003 at 11:00 am - 1:00 pm Central.

4. Adjourn

Ms. McCain moved, seconded by Ms. Yetman to adjourn the meeting on May 15, 2003 at 3:19 pm Eastern.

5. Meeting Attendees

Name	Company	In Person/Phone
Barkas, Bill	Dominion Retail	Phone
Beadles, Gwen	Dominion Virginia Power	In Person
Braza, Susan	Southern California Edison	In Person
Calcagno, Suzanne	UBS Warburg Energy	Phone
Edwards, Mary	Dominion Virginia Power	In Person
Frank, Cathy	National Fuel Gas Distribution	Phone
Gross, Blake	American Electric Power	In Person
Hess, Theresa	Reliant Energy Retail Services	In Person
Krauss, Robert	Public Service Electric & Gas	In Person
McCain, Marcy	Duke Energy Gas Transmission	In Person
McMillan, Meghan	NAESB	Phone
Minneman, Jim	PPL Solutions	In Person
Newbold, Bill	Detroit Edison	In Person
Nishida, Les	Wisconsin Public Service	In Person
Novak, Mike	National Fuel Gas Distribution	Phone
Ray, Judy	Alabama Power	Phone
Rone, Thomas	Alleghany Power	In Person
Weatherman, Tina	AGL Resources	Phone
Wilen, Eric	NYSEG	Phone
Yetman, Kathleen	National Grid	In Person