



## North American Energy Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

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Home Page: www.naesb.org

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**TO:** NAESB Retail Electric Quadrant, Posting for Interested Industry Participants  
**FROM:** Meghan McMillan, NAESB Staff  
**RE:** Final Minutes from the NAESB Retail Electric Quadrant Supplier-Utility Interface Subcommittee Meeting – February 25, 2003  
**DATE:** March 10, 2003

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**Retail Electric Quadrant  
Supplier-Utility Interface Subcommittee  
February 25, 2003  
Final Minutes**

### 1. Welcome

Mr. Newbold opened the meeting and gave the antitrust guidelines. Introductions were made in the room and on the phone. Mr. Gross moved, seconded by Ms. Heath, to adopt the agenda. Upon a procedural vote the agenda was adopted as written. Modifications were made to the January 8, 2003 draft minutes. Mr. Wilen moved, seconded by Mr. Rone, to adopt the January 8, 2003 draft minutes as modified. Upon a procedural vote, the modified draft minutes were adopted.

### 2. Introductions

See discussion in item 1.

### 3. Joint REQ/RGQ EC, REQ EC actions of 2/19

Mr. Newbold noted there were a couple of resolutions passed at the last EC meeting. At the joint REQ/RGQ EC meeting, a decision was made that the quadrants would work together on Creditworthiness, Billing and Payment and EDM. Mr. Newbold stated a conference call will be scheduled for the subcommittees' leadership to start organizing for this coordination. He also noted during the REQ EC meeting a resolution was passed to create a glossary subcommittee, and Ms. Mason and Mr. Jarrett volunteered to co-chair that subcommittee. The REQ EC has also decided the glossary subcommittee will have the final say on definitions. It was noted that volunteers will be recruited from each of the other subcommittees to communicate with the glossary subcommittee concerning definition issues.

Ms. Camp asked if a decision had been made concerning the selection of designated alternates. Mr. Newbold noted there was a proposal to change the way designated alternates are elected and it was decided that each segment would have to decide whether to change their procedure. Mr. Moran noted the alternates elected in the most recent election will remain as the designated alternates for now.

### 4. Review of Draft Documents

#### Principles

Mr. Newbold stated at the last SUI meeting the group decided the subcommittee would approach principles as GISB/NAESB has approached them in the past; the goal being to eventually publish the smallest possible group of standards. Mr. Newbold suggested that many of the principles in the current Creditworthiness draft document are covered in the proposed standards and can be deleted. He suggested the subcommittee walk through the spreadsheet of summarized comments and modify the draft document as appropriate. For changes made to the Creditworthiness draft document at this meeting, please see the attachments to the minutes.



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### Definitions

See discussion under item 2. Any changes made to the draft document will appear in the attachments to the minutes.

### 5. Break

### 6. Review of Draft Documents (Cont'd)

### Definitions (Cont'd)

### Model Business Practices

Any changes made to the draft document will appear in the attachments to the minutes.

### 7. Lunch

### 8. Review of Draft Documents (Cont'd)

Any changes made to the draft document will appear in the attachments to the minutes.

### 9. Break

### 10. Review of Draft Documents (Cont'd)

Any changes made to the draft document will appear in the attachments to the minutes.

### 11. Next Steps

Mr. Newbold noted a joint RGQ/REQ conference call will be scheduled to begin facilitating coordination and bring the RGQ subcommittees to date with what the REQ subcommittees are doing. The REQ SUIS will have its next face-to-face meeting on April 3, 2003 in St. Louis, MO, and it will be hosted by Ameren. Tentative dates of May 13, 14, and 15 in Ft. Lauderdale, FL were suggested for the next REQ SUIS/CPS meetings. Mr. Newbold noted a fee of approximately \$100 would probably apply for this meeting.

### 12. Adjourn

The meeting adjourned on February 25, 2003 at 5:00pm CDT.



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### 13. Meeting Attendees

Name	Company	In Person/Phone
Barkas, Bill	Dominion Retail	Phone
Braza, Susan	Southern California Edison	In Person
Camp, Ward	Distribution Control System Inc	Phone
Camp, Yvette	Southern Company	Phone
Davis, Dale	Williams Gas Pipeline	Phone
Edwards, Mary	Dominion Virginia Power	In Person
Eynon, Patrick	Ameren Services	In Person
Gross, Blake	American Electric Power	In Person
Heath, Catherine	Georgia Power Co.	In Person
Hess, Theresa	Reliant Energy Retail Services	Phone
Huber, Steven	PSE&G	In Person
Krauss, Robert	PSE&G	In Person
McCain, Marcy	Duke Energy Gas Transmission	In Person
McMillan, Meghan	NAESB	Phone
Moran, Terry	PSE&G	In Person
Muzikar, Richard	Consolidated Edison	In Person
Newbold, Bill	Detroit Edison	In Person
Overtree, Ed	Calpine	Phone
Ray, Judy	Alabama Power Company	Phone
Rone, Thomas	Allegheny Power	In Person
Rukis, Ilze	Wisconsin Public Service	In Person
Schneider, Kathleen	Telcordia Technologies	In Person
Tenorio, Charles	Exelon Energy Delivery	Phone
Thiry, Ken	Wisconsin Public Service	In Person
Wilen, Eric	NY State Electric and Gas	In Person
Wolf, Bill	BG&E	In Person
Yetman, Kathy	National Grid	In Person
Zollars, Richard	Dominion Retail	Phone