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**TO:** NAESB Retail Electric Quadrant, Posting for Interested Industry Participants  
**FROM:** Meghan McMillan, NAESB Staff  
**RE:** Final Minutes from the NAESB Retail Electric Quadrant Supplier-Utility Interface Subcommittee Meeting - January 8, 2003  
**DATE:** February 25, 2003

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**Retail Electric Quadrant  
Supplier-Utility Interface Subcommittee  
Wednesday, January 8, 2003  
Final Minutes**

### **1. Welcome**

Ms. Broadrick opened the meeting and gave the antitrust guidelines. There were several items added to the agenda: discussion of a new meeting location for the next meeting and discussion of how to address the issue of supplier licensing. Ms. Edwards moved, seconded by Mr. Newbold, to adopt the modified agenda. Upon a procedural vote the agenda was adopted as modified. Ms. Edwards moved, seconded by Mr. Newbold, to adopt the draft minutes from the November 8, 2002 meeting as final. Upon a procedural vote the minutes were adopted as written.

### **Meeting Venue Change**

It was noted that Public Service Electric & Gas (PSE&G) in Newark, NJ has facilities available for the three days of the meeting (February 25-27). After an informal poll of preference between Dallas, TX (the suggested location from the Customer Processes Subcommittee meeting) (10 in favor) and Newark, NJ (12 in favor), it was decided that the meeting would be moved to Newark, NJ to be hosted by PSE&G.

### **Supplier Licensing**

Concerns were voiced that the Supplier Licensing item on the annual plan deals with policy. Ms. Alexander proposed the SUIIS ask for the Executive Committee's opinion on how this item should be handled, and that the subcommittee should attempt to work on Supplier Licensing and deal with policy issues as they arise. It was agreed the SUIIS would proceed with the Supplier Licensing item as drafted to determine the amount of work the SUIIS could do without addressing policy issues.

### **2. Introductions**

Introductions were made in the room and on the phone.

### **3. Review of SUIIS Progress to Date**

Ms. Broadrick gave the update. The subcommittee has been working through the list serve to compile comments on the redlined document from the November 8, 2002 meeting, and these comments have been included in today's work paper.

### **4. Review of Draft Documents**

It was decided to go through the work paper in order, reviewing the submitted comments as appropriate. Changes made during the meeting are reflected in the attached work paper.

It was decided to collect all the principles in one document in order to determine which ones are repeated and which ones need to be combined. Further, participants agreed that the principles



## North American Energy Standards Board

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would be discussed, edited and inserted into a general principles section at the front of the document. It was proposed if a certain principle pertains only to a specific section of the standards then it should be noted within that section as long as there is an overall principles section covering all of the principles. Ms. Alexander suggested the SUIs use one central location for the principles to facilitate easier maintenance. Three options were proposed for the organization of principles, and a poll was taken to determine which option was preferred.

- 1) Centralize all of the principles  
6 in favor
- 2) Centralize the ones that apply to more than one section and leave the rest  
14 in favor
- 3) Maintain the original structure of the document  
2 in favor

It was agreed that the SUIs would evaluate the principles to determine which ones should be modified and in what way. The document containing all of the collected principles will be posted as an attachment to the minutes.

### 8. Next Steps

Mr. Minneman noted a discussion of principles would be added to the agenda for the REQ General Information meeting on January 29, 2003.

### 9. Adjourn

The meeting adjourned on Wednesday, January 08, 2003 at 2:16pm CDT.

### 10. Attendees:

Name	Company	In Person/Phone
Alexander, Barbara	Maine Public Advocate	In Person
Arroyo, Heidi	Southern California Edison	In Person
Barkas, Bill	Dominion Retail	In Person
Broadrick, Cherie	ERCOT	In Person
Camp, Yvette	Southern Company	In Person
Corbin, Jason	Allegheny Power	In Person
Davis, Dale	Williams Gas Pipeline	In Person
Dodd, Richard	Mississippi Power	In Person
Dorman, Davis	Mississippi Power	In Person
Edwards, Mary	Dominion Virginia Power	In Person
Garrett, Michael	Georgia Power Co.	In Person
Gross, Blake	American Electric Power	In Person
Hess, Theresa	Reliant Energy Retail Services	In Person
Krauss, Robert	Public Service Electric & Gas	In Person
McMillan, Meghan	NAESB	Phone
Minneman, James	PPL Solutions	In Person
Moran, Terry	Public Service Electric and Gas	In Person
Muzikar, Richard	Consolidated Edison	In Person
Newbold, Bill	Detroit Edison	In Person
Nishida, Leslie	Wisconsin Public Service	Phone
Overtree, Ed	Calpine	Phone



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Pauli, John	Georgia Power	In Person
Prentice, Karen	Savannah Electric	In Person
Ray, Judy	Alabama Power	In Person
Rukis, Ilze	Wisconsin Public Service	In Person
Thiry, Ken	Wisconsin Public Service	In Person
Wilen, Eric	NYSEG	In Person
Wolf, Bill	Baltimore Gas & Electric	Phone
Yetman, Kathleen	National Grid	In Person
Zavodnick, Steve	Baltimore Gas & Electric	Phone
Zollars, Rick	Dominion Retail	In Person