



North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@naesb.org

Home Page: www.naesb.org

via email

TO: NAESB Retail Electric Quadrant and Retail Gas Quadrant (WGQ) Board of Directors and Executive Committee Leadership

FROM: Rae McQuade, NAESB Executive Director
Meghan McMillan, NAESB Staff

RE: NAESB Retail Electric Quadrant and Retail Gas Quadrant Board of Directors and Executive Committee Leadership Meeting

DATE: March 17, 2004

Dear NAESB REQ and RGQ Board Members,

A Retail Board and Executive Committee Leadership meeting was held on March 17, 2004. The meeting provided a forum for Retail Board members and EC subcommittee leadership to discuss quadrant-specific topics in advance of the March 18, 2004 NAESB Board meeting.

Board and EC Leadership Meeting

Wednesday, March 17, 2004

Notes:

- Mr. Novak noted the Gas Practices Inventory Task Force (GPITF) will be sending out an information request asking for feedback concerning methods of electronic transfer currently in use today, and stated this survey will primarily concern means of transport and not detail data sets. He noted the GPITF will have a meeting to discuss this survey before it is sent out. Mr. Maassel asked that comments concerning this survey be addressed to Mr. Novak or Ms. Kiselewich.
- Ms. Kiselewich stated the Customer Processes Subcommittee (CPS) and the Supplier-Utility Interface Subcommittee (SUIS) are having conference calls today and tomorrow. The CPS is focusing on developing the data dictionary and sample paper transactions for Billing and Payments. And the SUIS is getting close to approving additional work on creditworthiness and conducting a final review and vote on the Non-Disclosure Agreement outline.
- Ms. Kiselewich stated the Gas Electric Coordination Task Force (GECTF) has been meeting regularly. She noted the GECTF has drafted a list of areas to address. The GECTF has drafted and approved an interim status report which will go out for comments, be approved by the EC and the Board and then be sent on to FERC.
- There was discussion concerning how to increase participation and enthusiasm on the retail side for the development of standards. It was suggested that making regulators more aware of NAESB standards might help to further this goal. Ms. Kiselewich reiterated that this might be difficult to do because NAESB does not advocate. Mr. Koogler noted that by addressing consumer concerns with the new retail standards the groups might gain some more participation. Ms. Kiselewich volunteered to do some more research concerning the addressing of consumer issues.



North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@naesb.org

Home Page: www.naesb.org

- Mr. Maassel asked if participants would like to comment on the documents submitted by Mr. Chapman that would be discussed at the Board meeting. Ms. McQuade noted that the motion on the by-laws is a super majority vote, but will most likely need to go out for notational vote. It was noted that although the Managing Committee has found all three parts of the FPL request in scope, the issue of how NAESB will be handling this request has not been decided. Mr. Zelenco stated he believes it is premature for NAESB to get involved in gas quality issues and suggested it might be prudent to wait until the policy side of these issues has been developed. Mr. Maassel stated he will vote against Mr. Chapman's position. Ms. Kiselewich noted a discussion of the lessons learned from the dispensation of this request might be appropriate for the next EC meeting and suggested the parliamentary committee might want to look at changing the NAESBOPs to reflect these lessons learned.
- Mr. Anderson suggested the retail markets might consider developing a standard contract much like the Base Contract on the WGQ side. Ms. Kiselewich noted there have been discussions on contracts on the retail side but there were some concerns about the development of such a detailed agreement interfering with the operation of individual companies. Mr. Newbold stated the retail quadrants are working to develop an outline for a Non-Disclosure agreement but at this time the subcommittees are unable to come to the level of agreement necessary to develop an actual agreement. It was noted that at some later date it might be possible to replace the outlines the subcommittees develop with actual contracts but at this time the quadrants lack the support necessary to develop such detailed documents.

Attendance:

REQ & RGQ	Name	Organization
Board	Leigh Spangler	Latitude Technologies
Board	Bryan Anderson	Foley & Lardner LLP
Board	Rich Zelenko	Dominion Retail
Board	David McMillan	Green Mountain
Board	Jim Templeton	Comprehensive Energy
Board	Dave Darnell	Systrends
Board	Mark Maassel	NiSource
Board	Dave Koogler	Dominion
EC	Ruth Kiselewich	BGE
EC	Mike Novak	National Fuel Gas Distribution
EC	Dick Brooks	E-Commerce Consultant
EC	Robert Connell	ERCOT



North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@naesb.org

Home Page: www.naesb.org

EC
EC
EC

Barbara Alexander
Bill Newbold
Les Nishida
Mariam Arnaout
Lori Gonzalez
Meghan McMillan
Rae McQuade
Todd Oncken

State of Maine Public Advocate
Detroit Edison
Wisconsin Public Service Corporation
American Gas Association
Nextel Partners
NAESB
NAESB Executive Director
Deputy Director

Best Regards,
Meghan