



North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com
Home Page: www.naesb.org

TO: NAESB Retail Electric Quadrant and Retail Gas Quadrant Glossary Subcommittee,
Posting for Interested Industry Participants

FROM: Meghan McMillan, NAESB Staff

RE: Final Minutes from the NAESB Retail Electric Quadrant and Retail Gas Quadrant
Glossary Subcommittee Conference Call – August 1, 2003

DATE: August 29, 2003

**Retail Electric Quadrant and Retail Gas Quadrant
Glossary Subcommittee
August 1, 2003 (9:00 a.m. - 11:00 a.m. Central)
Final Minutes**

1. Administrative

Ms. Mason opened the meeting and gave the antitrust advice. Introductions were made. Mr. Newbold's request was added to the agenda. Mr. Sytsma moved, seconded by Mr. Eynon to adopt the agenda as modified. The modified agenda was adopted absent objection. Ms. McCain moved, seconded by Mr. Sytsma to adopt the July 8, 2003 draft minutes with modifications. The modified minutes were adopted absent objection. Ms. Hess moved, seconded by Ms. Camp to adopt the July 11, 2003 draft minutes with modifications. The minutes were adopted as modified with no objection.

2. Request from Mr. Newbold

Ms. Mason reviewed the requests sent by Mr. Newbold and Mr. Oppenheim. The group agreed to address these requests during the course of the meeting.

3. Discuss and Vote on CPS and SUIS Definitions

Billing Services Agreement: Mr. Sytsma moved, seconded by Mr. Eynon to remove "Utility" from after "Distribution Company" in this definition and adopt the definition as modified. The definition was adopted as modified absent objection.

Consolidated Billing: Ms. Edwards moved, seconded by Mr. Sytsma to remove "Utility" from after "Distribution Company" in this definition and adopt the definition as modified. The definition was adopted as modified absent objection.

Distribution Company: The Supplier-Utility Interface Subcommittee (SUIS) suggested the following definition: "A regulated entity which provides distribution services and may provide energy and/or transmission/transportation services in a given area." Ms. Hess moved, seconded by Ms. Mason to adopt the definition. The definition was adopted absent objection.

Duel Billing: Ms. Hess moved, seconded by Ms. Camp to remove "Utility" from after "Distribution Company" in this definition and adopt the definition as modified. The definition was adopted as modified absent objection.

Governing Documents: Mr. Eynon moved, seconded by Mr. Sytsma to remove "Utility" from after "Distribution Company" in this definition and adopt the definition as modified. The definition was adopted as modified absent objection.

Material Change: The SUIS suggested the following definition, which was modified during the meeting: "Any change in the Applicant's (or Guarantor's) or Creditor's financial or other condition that might reasonably affect the amount of credit extended to that Applicant or may impact the



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Applicant's ability to perform on its obligations." Mr. Sytsma moved, seconded by Ms. Hess to adopt the definition as modified. The definition was adopted as modified absent objection.

Pay as you Get Paid: At typo was corrected in this definition replacing the word "payment" with "method."

Utility: Ms. Camp moved, seconded by Mr. Eynon to remove this term from the list because it is no longer being used by either subcommittee. The definition was removed absent objection.

Service Delivery Point: Proposed definition: "A meter(s) and or unmetered service(s) supplying a customer premise assigned to a single rate code billing purposes. One or more rate codes may be billed on a single account number." Because of concerns voiced about this definition, Ms. Mason suggested posting it for comment and discussing it at the next meeting. It was noted that the definition of Rate Code may have to be modified. Ms. Mason suggested also asking people to comment on the definition of Rate Code in addition to the above definition. It was agreed to post these definitions for comment.

Rate Code: Mr. Jones suggested changes to this definition which were noted and will be included when this definition is posted for comment.

Business Day: The following definition was suggested for Business Day: "Monday through Friday excluding Federal Banking holidays for transactions in the US, similar holidays for transactions occurring in Canada and Mexico, and other holidays as specified by the Governing Documents." It was decided to put this definition out for comment to be discussed at the next meeting.

Non-Billing Party and Billing Party were discussed and it was decided not to change these definitions.

Ms. Mason noted definitions approved today will be added to Defined Terms list and the two definitions posted for comments will be posted as work papers for the next meeting.

4. New Business

No new business was discussed.

5. Next Meeting

It was noted that Ms. Mason would speak with Mr. Newbold about coordinating the voting on the SUI document with the adoption of the definitions. No meeting was scheduled.

6. Adjourn

Ms. Hess moved, seconded by Ms. Mason to adjourn the meeting on August 1, 2003 at 10:54 a.m. Central.



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7. Attendees

Name	Company
Sytsma, Don	R.J. Rudden Associates
Mason, Jean	Ameren
McMillan, Meghan	NAESB
Camp, Yvette	Southern Company
Hess, Theresa	Reliant Energy Retail Services
Gorman, Howard	R.J. Rudden Associates
Edwards, Mary	Dominion Virginia Power
Jones, Dan	Cinergy
McCain, Marcy	Duke Energy
Eynon, Patrick	Ameren