

**Minutes of the General Meeting of the  
NAESB Retail Electric Quadrant  
November 20, 2002  
Final Minutes**

- Welcome: Jim Minneman
- Antitrust Guidelines: Jim Minneman
- Roll Call (see attached): Jim Minneman
- Adoption of the Agenda: Motion to adopt made by T. Moran; seconded by R. Kerver. No objections.
- Future Subcommittee Meetings
  - The next meeting of the SUIS and CPS will be hosted by Georgia Power Company and will be held in Atlanta on January 6-8, 2003. The meeting will begin on Monday, January 6 at 2:00 pm CST and will conclude on Wednesday at 4:00 pm CST. Attendees are requested to RSVP to Yvette Camp by December 20 so that appropriate lunch and breakfast arrangements can be planned.
  - The next SUIS/CPS meeting after January is tentatively scheduled for Rancho Cucamonga (near Ontario, Ca. airport) on February 25-27, hosted by Southern California Edison.
  - TEIS will meet via conference call on December 5 at 2:30 CST. The next in-person meeting is scheduled for Salt Lake City on January 16-17 in conjunction with an Information Requirements meeting of WGQ.
  - Jim Minneman noted that the REQ will want to make TEIS meetings coincide with those of SUIS and CPS once the latter begin to complete business standards and present them to TEIS for technical implementation guidelines
  - It was noted that the Executive Committee will meet February 18-20 in New Orleans.
- Customer Processes Subcommittee (Walt Fenoglio)
  - CPS has begun work on Billing and Payment Processing standards. CPS is using the UBP document as a starting point for editing and making additions. It expects to add a section addressing the Single Retailer Model. Walt expects a draft to be available for general comment by yearend and hopes a document will be out of subcommittee for recommendation to the EC for approval by the conclusion of the CPS Atlanta meeting in January.
  - A discussion of list serves followed. Jim Minneman urged everyone to sign up for any of four list servers on Yahoo established for REQ. One is for general REQ communications; there is also a list serve established for each subcommittee. It was noted that NAESB BOD may soon act to change NAESB's privacy policy, which would allow the list servers to be administered in-house by NAESB.
  - In response to a comment by Yvette Camp, Walt noted that CPS is examining the format adopted by WGQ for publishing standards and expects to post initial draft standards in this format.
- Supplier Utility Interface Subcommittee (Bill Newbold)
  - The subcommittee met on November 8 and developed an initial draft document on creditworthiness. Various work assignments were made and work products are due by the end of the first week of December. SUIS will discuss these via conference call shortly thereafter.
- Technical Electronic Interface Subcommittee (Dick Brooks)
  - TEIS made good progress at its November 19 meeting. TEIS is focusing on annual plan item no. 12, the development of electronic delivery

mechanism guidelines. Dick currently does not anticipate completion until 1<sup>st</sup> or 2<sup>nd</sup> quarter of 2003.

- Other Business
  - It was noted that Waters Davis, President of Reliant Energy Retail Services, and a member of NAESB BOD representing the REQ, has resigned his position at Reliant.
  - Jim Minneman noted that Barbara Alexander and Rae McQuade agreed at the last EC meeting to document all references to the issue of policy vs. practice in all NAESB Governance documents, in order to assist the membership with a clearer understanding of how NAESB is addressing this issue.
- Next Meeting
  - The next conference call of the REQ is scheduled for January 29 at noon CST.
- The meeting was adjourned at 1:04 pm CST.

TJR

**Attendees:**

Name	Company
Kiselewich, Ruth	Baltimore Gas & Electric Company
Moran, Terry	PSEG
Newbold, William	Detroit Edison
LaFond, Steve	Boeing Corporation
Alexander, Barbara	Maine Office of Public Advocate
Minneman, Jim	PPL Solutions LLC
Brooks, Dick	Systrends, Inc.
Lokey, Felicia	TXU Energy
Kubler, Jonathan	Georgia Power Company
Camp, Yvette	Southern Company
Cody, Eric	National Grid USA
Dodd, Richard	Mississippi Power
Fenoglio, Walt	TXU
Jerrett, Mark	Southern Company Services
Kerver, Ron	Consumers Energy
Muzikar, Rich	Consolidated Edison Company of New York
Nishida, Les	Wisconsin Public Service Corporation
Ray, Judy	Alabama Power Company
Ringebach, Tom	American Electric Power
Rukis, Ilze	Wisconsin Public Service
Russom, John	Alabama Power Company
Thiry, Ken	Wisconsin Public Service
Eynon, Patrick	Ameren
Wilson, Jim	Mid American Energy
Shaw, Brenda	Dominion Virginia Power
Evans, Lewis	PMO Link
Gigliotti, Cara	Allegheny Power