



North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com

Home Page: www.naesb.org

TO: NAESB Retail Electric Quadrant Executive Committee Meeting, Posting for Interested Industry Participants

FROM: Meghan McMillan, NAESB Staff

RE: Draft Minutes from the NAESB Retail Electric Quadrant Executive Committee Meeting – October 8, 2003

DATE: October 24, 2003

**Retail Electric Quadrant
Executive Committee Meeting
October 8, 2003 (3:00 p.m. – 4:30 p.m. Mountain)
Draft Minutes**

1. Welcome

Mr. Minneman opened the meeting. Mr. Buccigross gave the antitrust advice. Introductions were made.

2. REQ Draft Agenda & Draft Minutes

Mr. Minneman added item four to the agenda to discuss the 2004 REQ Annual Plan. Ms. Kiselewich moved, seconded by Ms. Alexander to adopt the agenda as modified. The agenda was adopted as modified absent objection. Mr. Moran moved, seconded by Ms. Kiselewich to adopt the REQ Executive Committee draft minutes from August 7, 2003 as written. The minutes were adopted as written absent objection.

3. Creditworthiness Model Business Practices – Discussion & Vote

Ms. Kiselewich moved, seconded by Mr. Barkas to adopt the creditworthiness model business practices as modified during the joint REQ/RGQ Executive Committee meeting. The motion passed unanimously.

4. 2004 REQ Annual Plan – Discussion & Vote

Mr. Minneman stated the Supplier-Utility Interface Subcommittee (SUIS) is recommending their subcommittee move forward to the Market Participant Interaction annual plan item and that the SUIS not address the Supplier Licensing item at this time. Mr. Moran moved, seconded by Ms. Alexander to adopt the above request from the SUIS. Upon a procedural vote the motion passed absent objection.

Mr. Zavodnick noted there were some changes made to the 2004 REQ Annual Plan at this morning's meeting and he reviewed those changes. Ms. Alexander moved, seconded by Mr. Barkas to approve the 2004 REQ Annual Plan as modified during today's REQ/RGQ Joint EC meeting and today's REQ EC meeting. Upon a procedural vote the motion passed absent objection.

5. Vacancies on Executive Committee

Mr. Minneman reviewed the vacancies on the REQ EC. Ms. Alexander suggested there are also opportunities for members in the commercial customer markets and on the supplier side there are suppliers who promote themselves as multi-state entities.

6. REQ Specific Items

No specific REQ items were addressed.



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7. Other Business

No other business was discussed.

8. Adjourn

Ms. Kiselewich moved, seconded by Mr. Newbold to adjourn the meeting on October 8, 2003 at 3:40 p.m. MST.

9. Attendees

Vote ¹	Distribution Segment	Title, Organization	Present
Y	Ruth Kiselewich	Director Special Projects and Supplier Services, Baltimore Gas & Electric Company (MAAC NERC Region)	In Person
Y	Terry Moran	Regulatory Issues Manager, PSEG (MAAC NERC Region)	In Person
Y	William Newbold	Strategy Manager of Electric Choice Implementation Team, Detroit Edison (ECAR NERC Region)	Phone
Y	John Russom alt. for Jonathan Kubler	Manager of Pricing and Rates, Georgia Power Company	Phone
End User Segment			
	V A C A N C Y		
	V A C A N C Y		
Y	Barbara Alexander	Consumer Affairs Consultant, State of Maine Public Advocate	In Person
	V A C A N C Y		
Services Segment			
Y	Jim Minneman	Director of Business Services, PPL Solutions LLC	In Person
	Dick Brooks	Independent Consultant	Absent
Y	Rob Connell	Manager of Commercial Systems Applications, Electric Reliability Council of Texas	In Person
	Mark Jarrett	Team Leader - Market Information and Analysis, Market Intelligence, Southern Company	Absent
Supplier Segment			
Y	Bill Barkas	Manager of Retail State Government Relations, Dominion Retail, Inc.	In Person
	Margarida Williamson	Senior Counsel, Calpine Power America, LP	Absent
	V A C A N C Y		
	V A C A N C Y		

Administrative:

Rae McQuade	-Executive Director
Veronica Thomason	-NAESB Staff
Meghan McMillan	-NAESB Staff

¹ Motion: to adopt the creditworthiness model business practices as modified during the joint REQ/RGQ Executive Committee meeting.



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Observers to the Meeting:

Name	Company	In Person/Phone
Camp, Yvette	Southern Company	Phone
Chezar, Dolores	KeySpan Energy	In Person
Johnson, Alan	Mirant	In Person
Newbold, Bill	Detroit Edison	Phone
Penkala, Barbara	Reliant Energy	Phone
Reed, Tony	Southern Company	In Person
Robert, Lisa	Defense Energy Support Center	Phone
Russom, John	Alabama Power	Phone
Zollars, Richard	Dominion Retail	Phone