



North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com
Home Page: www.naesb.org

TO: NAESB Retail Electric Quadrant Executive Committee, Posting for Interested Industry Participants
FROM: Todd Oncken, NAESB Deputy Director
RE: NAESB Retail Electric Quadrant Executive Committee Meeting Draft Minutes- August 7, 2003
DATE: August 28, 2003

**Retail Electric Quadrant Executive Committee
Thursday, August 7, 2003, 3:00 p.m. to 4:00 p.m. Eastern
Draft Minutes**

1. Welcome

Mr. Minneman called the meeting to order and thanked PECO Energy for hosting. Mr. Oncken gave the antitrust advice. The roll of Executive Committee members was taken and a quorum was established.

2. REQ Draft Agenda & Draft Minutes

Lead Time for Triage Requests and Action on the Technical Feasibility Plan for Electronic Transport were added as other business. Mr. Jarrett moved, seconded by Mr. Barkas, to adopt the agenda as modified. The agenda was adopted by consent.

Ms. Hess moved, seconded by Mr. Jarrett, to adopt the draft minutes of the June 4, 2003 Retail Electric Quadrant Executive Committee meeting, as modified during this meeting. The motion passed unanimously.

3. REQ Specific Items

No items were discussed.

4. Other Business

Lead Time for Triage Requests: Mr. Minneman summarized the discussions held in the Wholesale Gas Quadrant (WGQ) and Retail Gas Quadrant (RGQ) on the timeliness of Triage Requests, noting both quadrants had declined to take any formal action imposing a timeline. It was noted that since the Triage Subcommittee consists of members of all quadrants, it would take consistent action of all quadrants to impose such a timeline requirement. Ms. Alexander restated her concerns on the timing of Triage Requests and requested the NAESB Office take informal action to make NAESB subcommittee leadership aware of the discussions held during the Executive Committee meetings on this issue and the general preference that Triage Requests should be submitted three days prior to the Triage Subcommittee meeting. To address Ms. Alexander's concern, Ms. McQuade proposed that notification would be sent to all Triage Subcommittee members and all Executive Committee members, and the Standards Request Form would be modified to reflect the timing preference.

Action on the Technical Feasibility Plan for Electronic Transport: Mr. Minneman stated a summary of the *Report on Technical Feasibility and Impacts of Separating the WGQ EDM Into Multi-Quadrant Electronic Transport and Quadrant-Specific EDM Documents*, located under tab 3 of the meeting materials, was provided during the Joint REQ/RGQ Executive Committee meeting. There was general consensus that no further action was required of the Executive Committee to direct the REQ Technical Electronic Implementation Subcommittee to move into development of the project since such action was consistent with the annual plan.

Other Discussion: Mr. Minneman noted the next Executive Committee meetings are scheduled on October 6-8 in Phoenix, AZ. It was proposed that the REQ and RGQ use all allotted time to meet



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jointly, and then individual quadrant issues could be addressed via conference call. Additionally, it was noted the structure and timing of Executive Committee meetings is being considered. Mr. Minneman stated that with the minimal interaction between the retail and wholesale quadrants, it was perhaps counterintuitive that all quadrants should hold their Executive Committee meetings on adjoining days. Instead, he suggested scheduling the retail Executive Committee meetings adjacent to retail quadrant subcommittee meetings might be more appropriate. Ms. Kiselewich suggested holding at least one all quadrant Executive Committee meeting each year.

5. Adjourn

The meeting adjourned at 3:56 p.m. Eastern.

6. Attendance

	Title, Organization	Present
Distribution Segment		
Ruth Kiselewich	Director Special Projects and Supplier Services, Baltimore Gas & Electric Company	In Person
Terry Moran	Regulatory Issues Manager, PSEG (MAAC NERC Region)	In Person
William Newbold	Strategy Manager of Electric Choice Implementation Team, Detroit Edison (ECAR NERC Region)	Phone
Jonathan Kubler	Manager of Pricing and Rates, Georgia Power Company	Phone
End User Segment		
V A C A N C Y		
Steve LaFond	Corporate Electricity Resources, Boeing Corporation	Absent
Steve Ward, alt. for B. Alexander	Maine Office of Public Advocate	In Person
V A C A N C Y		
Services Segment		
Jim Minneman	Director of Business Services, PPL Solutions LLC	In Person
Dick Brooks	Independent Consultant	Absent
Rob Connell	Manager of Commercial Systems Applications, Electric Reliability Council of Texas	Absent
Mark Jarrett	Team Leader – Market Information and Analysis, Market Intelligence, Southern Company	In Person
Supplier Segment		
Bill Barkas	Manager of Retail State Government Relations, Dominion Retail, Inc.	In Person
Theresa Hess, alt. for M. Williamson	Manager NAESB Relations, Reliant Energy Retail Services	In Person
V A C A N C Y		
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Administrative:	Rae McQuade	-Executive Director
	Veronica Thomason	-NAESB Staff
	Todd Oncken	-Deputy Director



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Observers to the Meeting:

Name	Company	In Person/Phone
Rick Alston	ODEC	Phone
Bill Bourbonnais	WPS Resources	Phone
Christopher Burden	Williams Gas Pipeline	In Person
Yvette Camp	Southern Company	Phone
Dale Davis	Williams Gas Pipeline	In Person
Bill Griffith	El Paso Corp.	In Person
Susan Ishida	Southern California Edison	Phone
Jean Mason	Ameren	Phone
Bill Oppenheim	PECO Energy	In Person
Marjorie Perlman	Energy East Management Corp.	In Person
Phil Precht	Baltimore Gas and Electric Co.	In Person
Ken Thiry	Wisconsin Public Service	Phone
Steve Zavodnick	Baltimore Gas and Electric Co.	In Person
Richard Zollars	Dominion Retail, Inc.	In Person