

Subj: **NAESB Triage Subcommittee**
Date: 8/15/2003 5:37:38 PM Central Daylight Time
From: Todd Oncken
To: NAESB Triage Subcommittee and EC Members

Dear Triage Subcommittee Member and Alternates,

At the recent Executive Committee meetings in August, the topic of lead times for submitting requests for standards development to the Triage Subcommittee was raised. Specifically, there was concern that requests may be forwarded to Triage with insufficient time for consideration. While the Executive Committee made no recommendations on this topic, they recognized that the Triage Subcommittee has the discretion to postpone consideration of a request for which they have not had sufficient time to consider, but also the flexibility to consider requests with very short lead times should the circumstances so warrant.

To help requesters prepare enough in advance so that no delays are experienced when their requests are under consideration, the request form has been modified to note that it is recommended that requests be forwarded several days in advance of a Triage Subcommittee meeting. The request form can be accessed from the following address:
<http://www.naesb.org/pdf/request.doc> .

Best Regards,

Rae

Rae McQuade
Executive Director
North American Energy Standards Board