



North American Energy Standards Board

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Home Page: www.naesb.org

TO: NAESB Retail Electric Quadrant and Retail Gas Quadrant Customer Processes Subcommittee, Posting for Interested Industry Participants

FROM: Meghan McMillan, NAESB Staff

RE: Final Minutes from the NAESB Retail Electric Quadrant and Retail Gas Quadrant Customer Processes Subcommittee Meeting – October 21-22, 2003

DATE: November 19, 2003

**Retail Electric Quadrant and Retail Gas Quadrant
Customer Processes Subcommittee
October 21-22, 2003
Final Minutes**

1. Administrative

Mr. Alston opened the meeting and gave the antitrust guidelines. Introductions were made. It was decided to add the adoption of the September 9, 2003 draft minutes and a discussion of the EC meeting to the agenda. It was decided to defer adoption of the October 3, 2003 draft minutes until the next meeting. Ms. Edwards moved, seconded by Mr. Muzikar to adopt the agenda as modified. The agenda was adopted as modified absent objection. Mr. Wolfe moved, seconded by Ms. Yetman to adopt the September 9, 2003 draft minutes as written. The draft minutes were adopted as written absent objection.

2. Continue with Billing and Payment matters:

Ms. Davis reviewed the process used to develop data related standards in the Wholesale Gas Quadrant, and suggested the retail quadrants should determine which standard mode(s) of communication the NAESB retail standards will include. She noted that the WGQ standards include several different modes of communication. It was also suggested the retail subcommittees consider whether various WGQ data elements could be useful for the retail quadrants.

Participants discussed issues surrounding the choice of communication methods. The CPS reached a consensus that regardless of the preferred method(s) of communication, none should be proprietary. The group agreed the NAESB retail standards should recognize the existing communication methods including X12. It was noted that new communication technology would be addressed as it is developed.

Participants discussed the billing and payment flow diagrams, and agreed on suggested modifications. There was some discussion concerning the definitions of terms used in the models. It was suggested that the CPS submit these terms to the Glossary Subcommittee for discussion at the Glossary Subcommittee meeting next week. The group agreed to edit the ERCOT diagrams to match the more generic NAESB standards. There was a brief discussion of comments submitted on the Billing and Payments recommendation.

3. Next Steps

Mr. Alston suggested CPS participants should attend the next TEIS meeting to receive input concerning the data dictionary.

4. Adjourn

Mr. Muzikar moved, seconded by Mr. Gross to adjourn the meeting on October 22, 2003 at 2:55 p.m. Central.



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5. Attendees

Name	Company	In Person/Phone
Alston, Rick	Old Dominion Electric Coop.	In Person
Barkas, Bill	Dominion Retail	Phone
Behr, George	ESG	Phone
Burden, Christopher	Williams Gas Pipeline	Phone
Camp, Yvette	Southern Company	Phone
Coyle, Mike	PSE&G	In Person
Davis, Dale	Williams Gas Pipeline	Phone
Edwards, Mary	Dominion Virginia Power	In Person
Eynon, Patrick	Ameren Services	In Person
Fatina, Barb	Exelon Energy	Phone
Gross, Blake	American Electric Power	In Person
Heath, Cathy	Georgia Power	In Person
Ishida, Susan	Southern California Edison	Phone
Kilgore, Tom	Gulf Power	In Person
McCain, Marcy	Duke Energy Gas Transmission	Phone
McMillan, Meghan	NAESB	Phone
Muzikar, Rich	Con Edison	In Person
Newbold, Bill	Detroit Edison	Phone
Nishida, Leslie	Wisconsin Public Service	In Person
Penkala, Barb	Reliant Energy	In Person
Precht, Phil	Baltimore Gas & Electric	In Person
Robert, Lisa	Defense Energy Support Center	In Person
Thiry, Ken	Wisconsin Public Service	In Person
Wolf, Bill	Baltimore Gas & Electric	In Person
Yetman, Cathy	National Grid	In Person
Zollars, Richard	Dominion Retail	Phone