

North American Energy Standards Board

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TO: Interested Industry Participants
FROM: REQ CPS Co-Chair, Rick Alston and RGQ CPS Co-Chair, Barbara Fatina
RE: Draft Agenda for the REQ and RGQ Joint Customer Processes Subcommittee
Conference Call – March 29, 2004
DATE: March 24, 2004

NORTH AMERICAN ENERGY STANDARDS BOARD
RETAIL ELECTRIC QUADRANT AND RETAIL GAS QUADRANT
JOINT CUSTOMER PROCESSES SUBCOMMITTEE MEETING

Teleconferencing arrangements-call NAESB

Monday March 29, 2004 Noon to 2:00 p.m. CT (1:00 p.m. to 3:00 p.m. ET)

DRAFT AGENDA

1. **Administrative**
 - Welcome
 - Antitrust
 - Attendee Roll Call
 - Adoption of Draft Agenda
 - Adoption of Meeting Minutes from Conference Call March 17, 2004
2. **Continued discussion of the Billing and Payment Processing documents needed for the TEIS:**
 - Sample Paper Transactions for CB-BR (review started 3/17/04), CB-RR (review started 3/17/04), Payment, and SRBO
 - Data Dictionaries for 1. Invoice (review started 3/17/04) 2. Payment 3. SRBO

The TIBP will be re-drafted after we get through this conference call.
3. **Next Steps**
 - TIBP
 - May 5-7 Meeting
4. **Adjourn**