

North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com
Home Page: www.naesb.org

TO: Interested Industry Participants
FROM: REQ CPS Co-Chair, Rick Alston and RGQ CPS Co-Chair, Barbara Fatina
RE: Draft Agenda for the REQ and RGQ Joint Customer Processes Subcommittee Meeting – March 4 & 5, 2004
DATE: February 19, 2004

NORTH AMERICAN ENERGY STANDARDS BOARD
RETAIL ELECTRIC QUADRANT AND RETAIL GAS QUADRANT
JOINT CUSTOMER PROCESSES SUBCOMMITTEE MEETING

Hosted by Old Dominion Electric Cooperative
Meeting arrangements are located on the NAESB website
Teleconferencing arrangements TBD

Thursday March 4, 2004 8:30 a.m. to 5:00 p.m. ET (7:30 a.m. to 4 p.m. CT)
Friday March 5, 2004 8:30 a.m. to 2:00 p.m. ET (7:30 a.m. to 1 p.m. CT)

DRAFT AGENDA

1. Administrative
 - Welcome
 - Antitrust
 - Attendee Roll Call
 - Adoption of Draft Agenda
 - Adoption of Meeting Minutes from Conference Call February 13, 2004
2. Introduction to the Web Casting process-Les Nishita
 - Web Casting will be done only as a test on Thursday.
3. Discussion of the Billing and Payment Processing documents needed for the TEIS: Data Dictionary; Technical Implementation of Business Process (TIBP); Sample Paper Transactions (SPT). TIBP and SPT will be made available late today.
4. Mid-afternoon on Thursday - Begin new segment: Customer Usage Information. Develop practices for exchanging and retaining customer usage information (e.g. historical usage, pre-enrollment customer lists and etc.). Bring ideas. Please note that the REQ and RGQ Executive Committee will likely discuss this item at its meeting on February 25, 2004 and we will need to make note of such discussion and act accordingly.
5. Next Steps
 - Next Meeting: ???
 - Future Meetings: Do we have a host?
6. Adjourn