



North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com

Home Page: www.naesb.org

TO: NAESB Retail Electric Quadrant and Retail Gas Quadrant Customer Processes Subcommittee, Posting for Interested Industry Participants

FROM: Meghan McMillan, NAESB Staff

RE: Final Minutes from the NAESB Retail Electric Quadrant and Retail Gas Quadrant Customer Processes Subcommittee Conference Call – February 13, 2004

DATE: March 5, 2004

**Retail Electric Quadrant and Retail Gas Quadrant
Customer Processes Subcommittee
February 13, 2004 (1:00p.m. – 2:00p.m. Central)
Final Minutes**

1. Administrative

Mr. Alston opened the meeting and gave the antitrust advice. Mr. Burden moved, seconded by Mr. Jones to adopt the agenda as written. The agenda was adopted as written absent objection. Ms. Robert moved, seconded by Mr. Jones to adopt the January 14-15, 2004 draft minutes as written. The minutes were adopted as written absent objection.

2. Review Comments Submitted on the Data Dictionaries Developed During the January 14-15, 2004 Meeting

AEP submitted a comment that the billing option element should indicate which party is to present the bill. Mr. Alston stated retaining the billing option element is good but the billing option should define what type of billing will take place, and this will indicate which party will present the bill. Mr. Alston suggested adding a second element (“billing calculation method”), which would indicate the party that calculates the bill. He suggested they could also call it “billing calculation party.” Mr. Rothfuss noted the UIG code calls this element “party calculating charges” and “party billing charges” and this is called “party type”.

Ms. Camp suggested that DUNS number should be in the glossary as a defined term. Mr. Alston stated he would bring this up to the Glossary Subcommittee. Mr. Burden stated Proprietary Entity Codes should also be discussed. He noted Proprietary Entity Codes are now addressed in version 1.7 of NAESB. Mr. Alston stated he would draft these definitions for discussion during the March meeting, and upon subcommittee agreement would submit them to the Glossary Subcommittee.

3. Review and Discuss the “TEIS Interfaces Working Paper”

Mr. Alston stated he has begun a draft of the Technical Implementation of Business Processes for discussion at the March meeting and reiterated that the TEIS would like this subcommittee to attempt to draft sample paper transactions. Mr. Alston noted the CPS will be working with the TEIS on the Code Value Dictionary, and will use Mr. Behr’s emailed comments to help develop this document during the March meeting.

4. Other Business

Mr. Alston stated during the March meeting the following items will be discussed: clean up of the Data Dictionary, Technical Implementation of Business Processes, Sample Paper Transaction, and Customer Usage Information. The CPS will be sending our drafts of the Data Dictionary, Technical Implementation of Business Processes and Sample Paper Transaction to the TEIS for input. Ms. Alexander noted she has asked that the Customer Usage Information issue be put on the agenda for



North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com

Home Page: www.naesb.org

the EC meeting in order to gain more knowledge and possible guidance regarding the scope of this issue.

5. Adjourn

Mr. Jones moved, seconded by Ms. Robert to adjourn the meeting on February 13, 2004 at 2:23 p.m. Central.

6. Attendees

Name	Company
Alexander, Barbara	State of Maine Public Advocate
Alston, Richard	Old Dominion
Barkas, Bill	Dominion Retail
Burden, Christopher	Williams Gas Pipeline
Camp, Yvette	Southern Company
Jones, Dan	Cinergy
Marino, Annunciata	PA Public Utility Commission
McMillan, Meghan	NAESB
Nishida, Les	WI Public Service Corporation
Robert, Lisa	Defense Energy Support Center
Sarafin, Alexander	NiSource
Waterbury, Carol	Southern California Edison