



Gas Industry Standards Board

1100 LOUISIANA, SUITE 4925, HOUSTON, TEXAS, 77002
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Home Page www.gisb.org

January 11, 1999

TO: Posting on the home page for interested industry participants
FROM: Rae McQuade, Executive Director
RE: **MEETING ANNOUNCEMENT FOR THE PROCESS COMMITTEE & AGENDA**

The next meeting of the Process Committee is scheduled for January 21, from 8:00 a.m. to 9:30 a.m. directly preceding the Executive Committee meeting. During this meeting, the committee will address two process issues regarding the handling of requests for standards. The meeting specifics are:

✓ Date: Thursday, January 21, 1999
✓ Time: 8:00 a.m. to 9:30 a.m.
✓ Place: Colorado Interstate Gas Offices
Two North Nevada Avenue
Colorado Springs, Colorado
✓ Meeting Contact: Veronica Thomason (713) 356-0060

The chair of this committee is:

Bill Boswell Peoples Natural Gas Phone: 412-497-6887
Fax: 412-497-6838
Email: William_P_Boswell@png.cng.com

and the GISB Executive Committee officers and office staff are:

Chairman	Jim Buccigross	National Registry of Cap.R.	Phone: 978-535-7500 Fax: 978-535-7744 Email: legaljb@tcapserv.com
Vice Chairman	Mike Novak	National Fuel Gas Distribution	Phone: 716-857-7884 Fax: 716-857-7415 Email: novakm@natfuel.com
Exec. Director	Rae McQuade	GISB	Phone: 713-356-0060 Fax: 713-356-0067 Email: gisb1@aol.com
Exec. Assistant V.	Thomason	GISB	Phone: 713-356-0060 Fax: 713-356-0067 Email: gisb@aol.com

The draft agenda is attached. We hope to see you at the meeting.

Rae McQuade



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PROCESS COMMITTEE PROPOSED AGENDA

COLORADO INTERSTATE GAS OFFICES, 2 NORTH NEVADA AVE., COLORADO SPRINGS, CO
JANUARY 21, 1999 -- 8:00 A.M. TO 9:30 A.M.

1. Administrative:
 - ✓ Welcome
 - ✓ Antitrust Advice
 - ✓ Roll Call
 - ✓ Adoption of Agenda
 - ✓ Adoption of Minutes from June 5, 1998

2. Consideration and Vote to Adopt Changes to the GISB Operating Practice "Procedures for Adopting Standards", dated August 18, 1997
[See work paper 1 and GISB Operating Practice, posted on the GISB Home Page in the "Process Committee" area]

3. Dating of GISB Operating Practices
[See work paper 1, posted on the GISB Home Page in the "Process Committee" area]

4. Discussion on Withdrawn EII Requests, Declining Recommendations and Records of Withdrawn Requests
[A work paper will be provided before the meeting, to be posted on the GISB Home Page in the "Process Committee" area]
[For reference, discussion began during the December 2 EII Meeting, the minutes of which are posted on the GISB Home Page in the "Process Committee" area]
[The transcripts of the December 2 EII Meeting also reference the discussion -- page 497, line 21 to page 522, line 4, which can be ordered from Ak/Ret Reporting (512) 882-9037]

- 9:30 a.m. 5. Adjourn