



Gas Industry Standards Board

1100 Louisiana, Suite 4925, Houston, Texas 77002

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TO: PPRTF Chairs (Mike Novak and Leigh Spangler)
Posting for Interested Industry Participants

FROM: Rae McQuade, Executive Director

RE: **Final** Minutes for the Publication Process Review Task Force - September 7, 2001

DATE: September 24, 2001

**GAS INDUSTRY STANDARDS BOARD
PUBLICATION PROCESS REVIEW TASK FORCE
Friday, September 7, 2001 9:00 a.m. – 11:00 a.m.
FINAL MEETING MINUTES**

1. Administrative

Mr. Novak gave the anti-trust advice, attendee roll call and chaired the meeting. Ms. Davis took the meeting notes. The agenda was adopted as posted. The draft meeting minutes for September 4, 2001 were adopted as final as posted.

2. Review of Existing Procedures (from 17/2 EC vote to publication)

Ms. Van Pelt reviewed the workpaper submitted which outlined, in flow-chart format, the existing process. A revised flow-chart reflecting the discussion during this meeting will be submitted as a workpaper for the next meeting along with an initial draft of accompanying notes for the flowchart.

3. Upcoming Meetings

- September 11, 2001 Phone Conferences, from 9:00 a.m. to 11:00 a.m. Central
Agenda:
 - Review Draft Minutes for September 7, 2001 meeting.
 - Review revised workpaper (flow-chart of existing process)
 - Develop any applicable notes for the flow-chart
 - Discussion of potential improvements to the process
 - Discussion of previous EC actions concerning publication dates

4. Adjourn

The meeting was adjourned at 10:20 a.m.



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Meeting Attendees and Voting Record

Attendee	Organization	GISB Member?
Pipelines		
Kim Van Pelt	CMS Panhandle Eastern	Y
Theresa Hess	Enron – Transwestern	Y
Dale Davis	Williams Gas Pipeline	Y
Kathryn Burch	Duke – Texas Eastern	Y
Services		
Leigh Spangler	Latitude Technologies	Y
Suzanne Calcagno	Enron North America	Y
Producers		
End Users		
LDCs		
Mike Novak	National Fuel Gas Distribution	Y
Dolores Chezar	Keyspan Energy	Y
Michael Shahan	Dominion Peoples	Y
Associations		

Bold signifies a PPRTF Chair