



## North American Energy Standards Board

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Home Page: www.naesb.org

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**TO:** PPRTF Chairs (Mike Novak and Leigh Spangler)  
Posting for Interested Industry Participants

**FROM:** Rae McQuade, Executive Director

**RE:** Final Minutes for the Publication Process Review Task Force - March 26, 2002

**DATE:** March 26, 2002

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**NORTH AMERICAN ENERGY STANDARDS BOARD  
PUBLICATION PROCESS REVIEW TASK FORCE  
Tuesday, March 26, 2002 9:00 a.m. – 12:00 p.m.  
FINAL MEETING MINUTES**

### 1. Administrative

Mr. Novak chaired the meeting and gave the anti-trust advice. Ms. Davis reviewed the attendee roll and took the meeting notes. The agenda posted for the March 22, 2002 meeting, which was cancelled, will be used for today's meeting. The draft meeting minutes for March 15, 2002 were reviewed and adopted as final.

### 2. Development of Report to Executive Committee

The task force members discussed the contents of the report. Mr. Novak noted that as a lead in to the report, an additional appendix item needs to be included that incorporates part of the report to the Executive Committee in December, 2001 regarding the GISBOPs. In addition to those listed in the outline of the posted workpaper, an additional recommendation is to have more frequent member ratifications.

Based on discussions, Mr. Novak will post a redlined draft report as a workpaper for the next meeting.

### 5. Upcoming Meetings

- The following dates and times are set for additional conference call meetings
  - Tuesday April 2, 2002 9:00 a.m. – 12:00 p.m.
- Agenda for April 2, 2002 conference call – 9:00 a.m. – 12:00 p.m.
  1. Administrative: Welcome, Antitrust, Attendee Roll Call, Adoption of Agenda and Adoption of Draft Meeting Minutes for March 26, 2002
  2. Development of Report to Executive Committee.
  3. Upcoming Meetings
  4. Adjourn

### 6. Adjourn

The meeting was adjourned at 10:30 a.m.



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### Meeting Attendees and Voting Record

Attendee	Organization	GISB Member?
<b>Pipelines</b>		
Dale Davis	Williams Gas Pipeline	Y
Theresa Hess	Enron – Transwestern	Y
<b>Services</b>		
<b>Producers</b>		
<b>End Users</b>		
<b>LDCs</b>		
<b>Mike Novak</b>	National Fuel Distribution	Y
<b>Associations</b>		

**Bold signifies a PPRTF Chair**