



North American Energy Standards Board

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TO: PPRTF Chairs (Mike Novak and Leigh Spangler)
Posting for Interested Industry Participants
FROM: Rae McQuade, Executive Director
RE: Draft Agenda for the Publication Process Review Task Force - March 12, 2002
DATE: March 1, 2002

NORTH AMERICAN ENERGY STANDARDS BOARD PUBLICATION PROCESS REVIEW TASK FORCE

Tuesday March 12, 2002

9:00 a.m. – 12:00 p.m.

DRAFT AGENDA

Please plan to participate in a conference call meeting scheduled for:

Date & Time: Tuesday March 12, 2002
9:00 a.m. - 12:00 p.m. (Central Time)
Phone Number: Please call the NAESB office (713-356-0060) for the phone number,
conference leader and pass code

Agenda for the meeting is:

1. **Administrative: Welcome, Antitrust, Attendee Roll Call, Adoption of Agenda and Adoption of Draft Meeting Minutes for March 1, 2002.**
2. **Review of revised workpaper reflecting proposed changes to the Request for Standards and / or Clarifications Log and / or Minor Clarifications and Corrections, including the applicable notes.**
(NOTE: See workpaper dated as of 3/1/02 posted for this meeting.)
3. **Further develop a proposed Publication Timeline (Table and Schedule) for Future Versions**
(NOTE: See workpapers dated as of 3/1/02 posted for this meeting)
4. **Discussion on Minor Clarifications and Corrections**
 - Review of revised workpapers reflecting the Proposed Recommendation Processing (Flow-chart and accompanying notes)
(NOTE: For the flow chart, see workpaper dated posted for this meeting and for the accompanying notes see workpaper posted for the 3/1/02 meeting)
5. **Development of Report to Executive Committee**
6. **Upcoming Meetings**
7. **Adjourn**