

TABLE - PROPOSED TIMELINE FOR PUBLICATION OF STANDARDS VERSION 1.6

Last Modified: 2/11/02
Last Reviewed: 2/11/02

Step	Date All media	Event	Notes
1	4/18/02	Last EC Approved Recommendation Voted	This is the last date an EC meeting can be held during which a vote on fully staffed recommendations (standards and clarifications) that effect Version 1.6 can take place.
2a	No later than 10 days following the EC meeting in Step 1 5/02/02	EC Minutes prepared and adopted	This is the last date an EC meeting can be held to adopt minutes from the EC meeting in Step 1. It may be held by conference call.
2b	Same date as Step 2a	Prior ECA Recommendations prepared and adopted	Catch-up for Version 1.6 Only: This is the last date an EC meeting can be held to adopt the ECA Recommendations resulting from EC meetings held prior to the EC meeting in Step 1.
3	23 days ¹ 5/03/02	Member Ratification	Can be shortened by EC if necessary. A 30-calendar day ratification period incorporates 20 working days.
4	30 days 5/08/02	Changes made to baseline ² documents and proofing	This step can begin after Step 2. If Step 3 (ratification) fails changes are omitted. This is an iterative process which may involve "volunteers" and others knowledgeable about specific content revisions. It includes proofing of content and format.
5	3 days 6/20/02	Prepare Standards Manuals in PDF format containing the documents from Step 4	This includes the compilation and bookmarking of the Standards Manuals.
6	2 days 6/25/02	Prepare Book 1 of 2 and Book 2 of 2 in PDF format containing the documents from Step 4	This includes the compilation and bookmarking of Book 1 of 2 and Book 2 of 2 (Summary Books).
7	3 days 6/27/02	Final Proofing	No content proofing takes place; this is a review of the print layout and is the last review of media preparation input materials.
8	20 days 7/02/02	Media Preparation	The preparation of the printed materials and CDs is an iterative exchange of materials between the NAESB office and the publication vendor(s) for quality control purposes.
9	07/31/2002	Publication Date	Revised Standards Manuals and Summary Books are available to members and non-members in all media (e.g., print, CDs, and PDF files posted on the NAESB web site).

General Notes:

- Date refers to a duration of time with the exception of Step 8, which is a deadline. Each step presumes completion of the previous step, except where noted.
- All days, unless otherwise noted, are business/working days.
- Within each step above, specific timelines may be established for coordination of work.

Footnotes:

1. Assumes 3 days to prepare document for member ratification.
2. Baseline documents consist of the following:

Standards Manuals: One file contained in all Books:
Related Standards

Standards Manuals: Nominations, Flowing Gas, Invoicing, and Capacity Release: Each of the listed manuals has its own unique version of the following files:

Table of Contents
Version Notes
Executive Summary
Business Process and Practices
Principles, Definitions, Standards
Interpretations

Standards Manuals: Nominations, Flowing Gas, Invoicing, and Capacity Release: Each data set contained within each of the listed manuals includes its own unique version of the following files:

Technical Implementation of the Business Processes
Sample Paper Transactions
Data Dictionaries
Code Values Dictionaries
Data Element Cross Reference to ASC X12
Sample X12 Transaction
EDI Document (EDISM)
Transaction Set Tables

Standards Manual: Electronic Delivery Mechanism (EDM)

[note: File names to be verified]

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Technical Implementation – Internet EDI/EDM and Batch
FF/EDM

Technical Implementation – Informational Postings Web Site
Technical Implementation –EBB/EDM
Technical Implementation –FF/EDM
Appendices

Standards Manual: Contracts

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Standard Contracts:

Base Contract for Short-Term Sale and Purchase of
Natural Gas

Day Trade Interruptible
Trading Partner Agreement

Model Contracts:

Model Funds Transfer Agreement
Model Operational Balancing Agreement

Sample Contracts

Summary Book 1 of 2

Version Cross Reference and Interpretation Cross
Reference