

# North American Energy Standards Board

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**TO:** PPRTF Chairs (Mike Novak and Leigh Spangler)  
Posting for Interested Industry Participants  
**FROM:** Rae McQuade, Executive Director  
**RE:** Draft Agenda for the Publication Process Review Task Force - January 25, 2002  
**DATE:** January 18, 2002

**GAS INDUSTRY STANDARDS BOARD  
PUBLICATION PROCESS REVIEW TASK FORCE  
Friday January 25, 2002 9:00 a.m. – 12:00 p.m.**

**DRAFT AGENDA**

Please plan to participate in a conference call meeting scheduled for:

**Date & Time:** Friday January 25, 2002  
9:00 a.m. - 12:00 p.m. (Central Time)  
**Phone Number:** Please call the NAESB office (713-356-0060) for the phone number,  
conference leader and pass code

**Agenda for the meeting is:**

1. **Administrative: Welcome, Antitrust, Attendee Roll Call, Adoption of Agenda and Adoption of Draft Meeting Minutes for January 18, 2002.**
2. **Further develop a proposed Publication Timeline for Version 1.6.**  
(NOTE: See revised workpapers dated as of 1/18/02 posted for this meeting.)
3. **Discussion on potential Publication Process (from Final Actions to Version Issuance)**
  - Review of revised workpaper reflecting the list of steps for creation of the standards manual  
(NOTE: See workpaper 7 dated 11/16/01 posted for 11/26/01 meeting.)
4. **Discussion on Minor Clarifications and Corrections**
  - Review of workpaper reflecting the Proposed Recommendation Processing (flow chart) and development of accompanying notes.  
(NOTE: See workpaper dated 11/30/01 posted for 1/8/02 meeting.)
5. **Review of revised workpaper reflecting proposed changes to the Request for Standards and / or Clarifications Log and / or Minor Clarifications and Corrections, including the applicable notes.**  
(NOTE: See revised workpaper dated as of 1/15/02 posted for the 1/18/02 meeting.)
6. **Review of revised workpapers reflecting the Existing Process (from 17/2 EC Vote to publication) flow chart and accompanying notes**  
(NOTE: For the accompanying notes and the flow chart see the workpapers dated "Reviewed as of 1/18/02" posted for this meeting.)

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**7. Review of revised workpapers reflecting the Proposed Recommendation Processing (from 17/2 EC Vote to publication) flow chart and applicable notes.**

(NOTE: For the accompanying notes and the flow chart see the workpapers dated as "Reviewed as of 1/18/02" posted for this meeting.)

**8. Upcoming Meetings**

- Upcoming meetings.

**9. Adjourn**