



## Gas Industry Standards Board

1100 Louisiana, Suite 4925, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com  
Home Page: www.gisb.org

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**TO:** GISB Order No. 637 Participants  
**FROM:** Shelley Corman, co-chair  
Cynthia Corcoran, co-chair  
Rae McQuade, Executive Director  
**RE:** Draft Minutes for the Ad Hoc Group for FERC Order No. 637 – April 25, 2000  
**DATE:** April 25, 2000

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**GAS INDUSTRY STANDARDS BOARD  
ORDER No. 637 GISB ACTION SUBCOMMITTEE  
Teleconference Call  
Tuesday, April 25, 2000 – 9:00 a.m. to 11:00 a.m.**

### **DRAFT MINUTES**

#### **I. Welcome**

Ms. Corcoran welcomed the subcommittee participants. Ms. McQuade read the roll call. Ms. Corcoran read the antitrust guidelines. The agenda was adopted unanimously. After review and modifications, the draft minutes of April 14 were adopted.

#### **II. Draft Report Preparation**

The report was reviewed and modified. The modifications can be found as redlines posted on the home page as an attachment to this document.

#### **III. Next Meeting, Adjournment**

The meeting adjourned at noon central. The chairs will provide the meeting materials and date and time for the next conference call.



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### IV. Attendees

Name	Member? <sup>1</sup>	Voting? <sup>2</sup>	Company
<b>SERVICES SEGMENT:</b>			
Carl Caldwell	✓	✓	CGI
Cynthia Corcoran	✓	✓	Corcoran Law
Mark Scheel	✓	✓	Dynegy
Randy Young	✓	✓	Koch Midstream Services
Greg Lander	✓	✓	Skipping Stone
<b>PIPELINE SEGMENT:</b>			
Stephanie LeCureaux	✓	✓	ANR Pipeline
Iris King	✓	✓	CNG Transmission
Twyla Strogon	✓	✗	CNG Transmission
William Griffith	✓	✓	Colorado Interstate Gas
Marcy McCain	✓	✓	Duke Energy – Algonquin
Shelley Corman	✓	✓	Enron – Florida Gas Transmission
Theresa Hess	✓	✓	Enron – Transwestern
Tammy Hopkins	✓	✓	Enron – Northern Natural
Paul Love	✓	✓	NGPL
Kurt Link	✓	✓	WBI Holdings
Jim Keisler	✓	✗	Williams Gas Pipeline
Dale Davis	✓	✓	Williams Gas Pipeline
<b>PRODUCERS:</b>			
Joyce Phillips	✓	✓	PanCanadian
<b>LDCs:</b>			
Mike Shahan	✓	✓	Dominion Resources – Peoples Natural Gas
<b>END USERS:</b>			
Dona Gussow	✓	✓	Florida Power and Light
<b>GISB OFFICE:</b>			
Rae McQuade	✓	✗	GISB Office

<sup>1</sup> GISB membership for 2000 – membership is not a requirement to participate in this or any GISB meeting. Membership is not a requirement for voting in this subcommittee.

<sup>2</sup> Only one representative per company can vote at a meeting. No votes were taken at the meeting.



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**TO:** GISB Executive Committee  
**FROM:** Shelley Corman, co-chair, Order No. 637 Subcommittee  
Cynthia Corcoran, co-chair, Order No. 637 Subcommittee  
**RE:** Recommended Actions to Address FERC Order No. 637  
**DATE:** April 15, 2000

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Dear Executive Committee Members,

Attached please find the list of GISB action items identified in FERC Order No. 637, with recommendations regarding to which subcommittee they should be assigned and with a relative priority given other Order No. 637 items assignments. In addition, we recommend that subcommittees with Order No. 637 action item assignments be given priority in scheduling meetings compared to subcommittees not assigned Order No. 637 action items. Also, Order No. 637 items are to be addressed before all other work of the given subcommittees. The report includes a list of all participants in this subcommittee. Thanks are given to them for assisting in preparing this report.

The GISB office has scheduled a conference call on [date] and [time]. An announcement will be made shortly. At the conference call, the EC will be able to discuss the plan and approve it. To approve this plan and provide the assignments to the specified subcommittees requires a simple majority vote. Thank you for your consideration of this report.

Best Regards,

Cynthia Corcoran, co-chair

Shelley Corman, co-chair



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## FERC Order No. 637 GISB Action Items Report to the Executive Committee

### In Logical Order by Action Item

[DATE]

Category/Action Item	Assigned To	Relative Priority
<b>Capacity Release:</b>		
1. <u>Review timelines for modifications including accommodation of intraday or partial day capacity releases (Affects GISB Standard No. 5.3.2 and related interpretations).</u>  <del>Timelines—GISB Standard No. 5.3.2 and interpretation</del>	BPS	
2. <u>Review elimination of the restrictions on partial day recalls (Affects GISB Standard Nos. 5.3.6, 5.3.7).</u>  <del>Partial Day Recalls—GISB Standard Nos. 5.3.6, 5.3.7</del>	BPS	
3. <u>Review the practice of using master agreements for capacity release transactions.</u>  <del>Master Agreements</del>	Not Assigned	Await Rehearing <sup>1</sup>
4. <u>Change data sets to accommodate rates in excess of TSP's max rate. (Affects GISB Standard Nos. 5.4.1, 5.4.2, 5.4.7, 5.4.8, 5.4.9).</u>  <del>Minimum rates greater than max rate to be specified by releaser and bids greater than max rate (GISB Standard Nos. 5.4.1, 5.4.2, 5.4.7, 5.4.8, 5.4.9)</del>	BPS	
<b>Imbalance Netting &amp; Trading</b>		
5. Imbalance <u>Netting and Trading and Netting data sets and web site display, including web site development.</u>	EDD	<u>A</u> already underway
<b>Balancing Services</b>		
6. <u>Prepare a list of imbalance related code values. List of imbalance related code values (GISB Standard No</u>	IR	

<sup>1</sup> This was raised in the request for rehearing and a determination will not be made on whether it is assigned or its assignment until after the rehearing on this issue.



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Category/Action Item	Assigned To	Relative Priority
<del>4.3.2}</del>		
7. <u>Accommodate 3rd party balancing services interaction with TSPs. 3rd party balancing services interaction with TSPs</u>	BPS	
<b>Transactional Reporting</b>		
8. <u>Review award data set codes and structure for firm and interruptible transportation (FT and IT) reporting (Affects GISB Standard No. 5.4.3). Award data set to accommodate FT and IT reporting (GISB Standard No. 5.4.3)</u>	BPS	
9. <u>Accommodate visual display web pages for FT and IT reporting. Visual display web pages for FT and IT reporting</u>	BPS	
10. <u>Review and establish a timeline for posting. Timeline for posting</u>	Not Assigned	Await Rehearing <u>1/</u>
<b>Data <del>Sets</del> and Visual Display</b>		
11. <u>Accommodate D-U-N-S® Number and name in Internet postings and downloadable files.</u>	<del>Not Assigned</del>	<del>Already Done</del>
• <u>add the field for the name in the Internet postings and downloadable files, and</u>	<u>IR</u>	
• <u>determine what goes into the data element – either D&amp;B name or TSP name.</u>	<u>Common Codes</u>	
<del>D-U-N-S® Number agent information</del>		
<u>12. Inventory usage or accommodation of agents in existing data sets.</u>	<u>IR</u>	
<u>13. Review the method for collecting information on the releasing shipper's relationship to the acquiring shipper.</u>	<u>BPS</u>	
<b>Organizational Postings</b>		
<u>14. Determine Placement/Navigation for the organizational postings within the -in the navigation portion of the i</u> Informational postings section of web sites	EDM	
<del>2.</del>		
<del>13. Content of organizational posting</del>	<del>Not Assigned</del>	<del>Not needed.</del>
<b>Operationally Available Capacity</b>		



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Category/Action Item	Assigned To	Relative Priority
15. <u>Review the EC adopted standards resulting from request no. R99033 to identify inconsistencies with FERC Order No. 637.</u> <del>R99033 approved standards comparison to Order No. 637</del>	BPS	
<del>15. Posting of planned and actual service outages and impact on capacity</del>	Not Assigned	<del>Already Done.</del>
16. <u>Document the extent to which existing informational posting requirements address planned and actual service outages.</u> <del>List of where existing informational postings address planned and actual outages.</del>	EDM	
17. <u>Accommodate increased frequency of posting for operationally available capacity.</u> <del>Expanded posting requirements</del>	Not Assigned	Await Rehearing <u>1/</u>
<b>Index of Customers</b>		
18. <u>Correctly reflect the FERC order reference and section number (GISB Standard No. 4.3.16) and data element ordering (GISB Standard No. 4.3.35).</u> <del>Correct the order reference and section number in GISB Standard No. 4.3.16</del>	BPS	<u>Begin once the FERC issues the revised report format.</u> <del>After FERC announces the changes.</del>
19. <del>Correct the ordering in GISB Standard 4.3.35</del>	BPS	<del>After FERC announces the changes.</del>
<b>Operational Flow Orders</b>		
<del>19. Accommodate reporting of the reasons for and the severity of outages. To accommodate the reporting, there are two issues: (1) where the OFO reporting is placed on the web site and (2) whether the report is standardized for reasons of outage and severity or whether the report is textual (i.e. through the existing informational postings). Report OFOs on web site and determine standardization of the OFOs are necessary</del>	BPS	



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## FERC Order No. 637 GISB Action Items Report to the Executive Committee In Assignment Order [DATE]

Category/Action Item	Assigned To	Relative Priority
1. <u>Review timelines for modifications including accommodation of intraday or partial day capacity releases (Affects GISB Standard No. 5.3.2 and related interpretations).</u> <del>Timelines—GISB Standard No. 5.3.2 and interpretation</del>	BPS	<u>7</u>
2. <u>Review elimination of the restrictions on partial day recalls (Affects GISB Standard Nos. 5.3.6, 5.3.7).</u> <del>Partial Day Recalls—GISB Standard Nos. 5.3.6, 5.3.7</del>	BPS	<u>8</u>
4. <u>Change data sets to accommodate rates in excess of TSP's max rate. (Affects GISB Standard Nos. 5.4.1, 5.4.2, 5.4.7, 5.4.8, 5.4.9).</u> <del>Minimum rates greater than max rate to be specified by releaser and bids greater than max rate (GISB Standard Nos. 5.4.1, 5.4.2, 5.4.7, 5.4.8, 5.4.9)</del>	BPS	<u>1</u>
7. <u>Accommodate 3rd party balancing services interaction with TSPs. 3rd party balancing services interaction with TSPs</u>	BPS	<u>9</u>
8. <u>Review award data set codes and structure for firm and interruptible transportation (FT and IT) reporting (Affects GISB Standard No. 5.4.3)</u> <del>Award data set to accommodate FT and IT reporting (GISB Standard No. 5.4.3)</del>	BPS	<u>3</u>
9. <u>Accommodate visual display web pages for FT and IT reporting.</u> <del>Visual display web pages for FT and IT reporting</del>	BPS	<u>4</u>
<u>13. Review the method for collecting information on the releasing shipper's relationship to the acquiring shipper.</u>	<u>BPS</u>	<u>?</u>
<u>15</u> 4. <u>Review the EC adopted standards resulting from request no. R99033 to identify inconsistencies with FERC Order No. 637.</u> <del>R99033 approved standards comparison to Order No. 637</del>	BPS	<u>5</u>



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Category/Action Item	Assigned To	Relative Priority
18. <u>Correctly reflect the FERC order reference and section number (GISB Standard No. 4.3.16) and data element ordering (GISB Standard No. 4.3.35).</u> <del>Correct the order reference and section number in GISB Standard No. 4.3.16</del>	BPS	<u>2</u> <del>After FERC announces the changes.</del>
19. <del>Correct the ordering in GISB Standard 4.3.35</del>	BPS	<del>After FERC announces the changes.</del>
<del>19</del> <u>Accommodate reporting of the reasons for and the severity of outages. To accommodate the reporting, there are two issues: (1) where the OFO reporting is placed on the web site and (2) whether the report is standardized for reasons of outage and severity or whether the report is textual (i.e. through the existing informational postings). Report OFOs on web site and determine standardization of the OFOs are necessary</u>	BPS	<u>6</u>
5. <u>Imbalance Netting and Trading data sets and web site display.</u> <del>Imbalance Trading and Netting including web site development.</del>	EDD	<u>Already</u> underway
14 <u>Determine Placement/Navigation for the organizational postings within the Informational postings section of web sites.</u> <del>Placement in the navigation portion of the informational postings</del>	EDM	<u>1</u>
16. <u>Document the extent to which existing informational posting requirements address planned and actual service outages.</u> <del>List of where existing informational postings address planned and actual outages.</del>	EDM	<u>2</u>
6. <u>Prepare a list of imbalance related code values.</u> <del>List of imbalance related code values (GISB Standard No 4.3.2)</del>	IR	<u>1</u>
11. <u>Accommodate D-U-N-S® Number and name in Internet postings and downloadable files.</u> • <u>add the field for the name in the Internet postings and downloadable files, and</u>	IR	<u>2</u>
11. <u>Accommodate D-U-N-S® Number and name in Internet postings and downloadable files.</u> • <u>determine what goes into the data element – either D&amp;B name or TSP name.</u>	<u>Common Codes</u>	<u>1</u>



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Category/Action Item	Assigned To	Relative Priority
<del>3. Master Agreements</del>	<del>Not Assigned</del>	<del>Await Rehearing</del>
<del>10. Timeline for posting</del>	<del>Not Assigned</del>	<del>Await Rehearing</del>
<del>11. D-U-N-S® Number agent information</del>	<del>Not Assigned</del>	<del>Already Done</del>
<del>13. Content of organizational posting</del>	<del>Not Assigned</del>	<del>Not needed.</del>
<del>15. Posting of planned and actual service outages and impact on capacity</del>	<del>Not Assigned</del>	<del>Already Done.</del>
<del>17. Expanded posting requirements</del>	<del>Not Assigned</del>	<del>Await Rehearing.</del>